

**SANTA CLARA CITY COUNCIL MEETING
WEDNESDAY, MARCH 10, 2021
MINUTES**

THE CITY COUNCIL FOR THE CITY OF SANTA CLARA, WASHINGTON COUNTY, UTAH, met for a Regular Meeting on Wednesday, March 10, 2021 at 5:00 p.m. in the City Council Chambers of the Town Hall at 2603 Santa Clara Drive, Santa Clara, Utah. Notice of the time, place and agenda of the meeting was provided to the Spectrum and to each member of the governing body by emailing a copy of the Notice and Agenda to the Spectrum and also, along with any packet information, to the mayor and each council member, at least two days before the meeting. **The Meeting will be available to view live on the YouTube link:** <https://www.youtube.com/channel/UCxLBLm30-XLqM1AEmhpcMA>. Council Chambers will be available to residents, but we will have limited availability and follow Covid-19 guidelines.

Present: Mayor Rick Rosenberg
Council Members: Jarett Waite, Wendell Gubler and Leina Mathis
City Recorder: Chris Shelley

Others Present: Corey Bundy, Building Official; Brad Hayes, Parks & Trails Director; Randy Hancey, Fire Chief; Kristelle Hill, Admin. Assistant; Gary Hall, Power Director; Bob Flowers, Police Chief; Megan Webber; Adlai Elison

1. **Call to Order:** Mayor Rosenberg called the meeting to order at 4:59 p.m. He welcomed everyone to the meeting including Staff and the Press. He introduced himself and the City Council members that were in attendance. He excused Councilman Denny Drake and Councilman Ben Shakespeare.

2. **Opening Ceremony:**

- Pledge of Allegiance: Mayor Rosenberg
- Opening Comments: Mayor Rosenberg

3. **Communications and Appearances: None.**

4. **Conflicts and Disclosures: None.**

5. **Working Agenda:**

A. Public Hearing(s):

1. Public Hearing to receive public input regarding amending the Santa Clara City Subdivision Fees and Annexation Fee.

- Corey Bundy, Building Official, stated that this request comes from Staff to increase these development fees. The first one that Staff recommends is a fee increase for annexations from \$500 to \$1,000. This will help cover the Staff time and the cost of advertising. Annexations require a notice to the newspaper for 3 consecutive weeks so there is cost involved there. There is also a cost for Bob's time for researching the

annexation and all the different paperwork required. The other request from Staff is for an increase of subdivision fees from 1% to 2% to cover the subdivision costs for inspection services. This would be 2% of the total engineer costs for the City Inspector to go out and do the subdivision inspection. This is an increase to cover our costs.

- Mayor Rosenberg said the 2% subdivision fee brings us in line with other cities in Washington County.

- Leina Mathis asked if the proposed annexation amount is consistent with other cities as well.

- Corey Bundy stated that it is.

5:04 p.m. Public Hearing Opened.

No comments were made.

5:04 p.m. Public Hearing Closed.

C. General Business:

1. Consider amending the Santa Clara City Subdivision Fees and Annexation Fee and approve Resolution 2021-07R. Presented by Corey Bundy, Building Official.

- Mayor Rosenberg stated that this is the item that the public hearing was just held on.

Motion to Approve amending the Santa Clara City Subdivision Fees and Annexation Fee and approve Resolution 2021-07R.

Motion by Wendell Gubler, seconded by Leina Mathis.

Voting Aye: Leina Mathis, Jarett Waite and Wendell Gubler.

Voting Nay: None.

Motion Carried.

B. Consent Agenda:

1. Approval of Claims and Minutes:

- Feb. 24, 2021 Regular City Council Meeting Minutes
- Mar. 3, 2021 City Council Work Meeting Minutes
- Claims through Mar. 10, 2021

2. Calendar of Events

- Mar. 24, 2021 Regular City Council Meeting
- Apr. 7, 2021 City Council Work Meeting
- Apr. 14, 2021 Regular City Council Meeting

- Jarett Waite said he read through the minutes from March 3, 2021 and said that concerning the discussion on fiber Internet he felt like the transcriber who transcribes the City Council meeting minutes did a great job summarizing that. It was a very technical discussion, and it was done very well.

Motion to Approve the Consent Agenda.

Motion by Jarett Waite, seconded by Leina Mathis.

Voting Aye: Leina Mathis, Jarett Waite and Wendell Gubler.

Voting Nay: None.

Motion Carried.

C. General Business:

2. Consider approval of an Interlocal Cooperation Agreement with Washington County regarding Election Services. Presented by Chris Shelley, City Recorder.

- Chris Shelley said that with the Interlocal Cooperation Agreement regarding election services as before we are going with the County. We had discussed this in prior Council Meetings, and it was decided to go ahead and let the County run the elections again. They do a great job every year for the City. They have the equipment and are very knowledgeable and they have the experience. They run all the County elections for all the different cities. They are efficient and can conduct the elections well. She said she had Matt Ence, City Attorney, review the agreement and he is okay with it. We just need an approval from the City Council, and it does not need a resolution. We just need a motion to approve the agreement to run the elections for this year.

- Mayor Rosenberg said this is really similar to the ones we have done in the past.

- Wendell Gubler asked that in the future would we continue to have mail-in ballots or will they go back to the way we did it before.

- Chris Shelley said that as of right now they are going to stay this way. It will for sure be mail-in ballots this year. There are other alternatives. She does not have all the information on those yet. We can look at something else later if something else is offered.

- Wendell Gubler said he is talking about the future and not necessarily this year. He said he has a hard time with mail-in ballots. He asked if this agreement is just for this year.

- Mayor Rosenberg said it is only for this year.

- Chris Shelley said we will still allow people to come in and vote in person just like we have done before. They can come to Town Hall and vote. That will be available.

Motion to Approve the Interlocal Cooperation Agreement with Washington County regarding Election Services.

Motion by Jarett Waite, seconded by Leina Mathis.

Voting Aye: Jarett Waite, Leina Mathis and Wendell Gubler.

Voting Nay: None.

Motion Carried.

6. Reports:

A. Mayor / Council Reports

Leina Mathis:

- She said she got an email from Washington County Fair, and she has informed them that the City will not be participating this year due to time circumstances.

- She talked about the City's Princess Pageant. Normally the pageant is held in April or May, which in times past gave us time to complete the pageant in time for the county fair. This year with the fair being moved to April this does not give us the opportunity to be able to do that. The individuals who have done it in the past have made a request for this year only because of current circumstances. Laney Leavitt, who is currently the 2nd Attendant from our last election, is a senior at the high school so the request is to allow her to be stated as being our Princess this year and not have a pageant. We would not have a 1st or 2nd attendant. Laney would fulfill the Princess responsibilities for this calendar year. And then we would prepare to start next year's pageant much earlier so we would have the Princess and attendants in place for the County Fair.

- Mayor Rosenberg said the Fair is one of the big shows for the Princess and the other is Swiss Days. He said he can definitely see Laney doing this for the Fair, but it would be nice if we could have the pageant over the summer sometime and then change the cycle and maybe they start in August or September and maybe follow the school year. He asked Council if they are okay with Laney being the Princess for the Fair. She did a great job. He asked if the other two princesses could come back for the Fair.

- Leina Mathis said they are both in college now so she doesn't know if they are actually here right now, but she can find out.

- Mayor Rosenberg said it would be good if they were there so Laney is not all by herself. He would like to change the cycle to follow the school year. The pageant could even be in April or May and then they would be ready to go for September. There are a lot of parades in the summer for them to participate in and there are a lot of events in the Fall that they would want to be on the ground and running in the Fall.

- Leina Mathis talked about the Legislative updates. HB 98 passed. That was the local government building regulation bill, which will deal with permits and plan reviews. One of the things that is in there is design standards of some things that we can and cannot do with design standards. HB 82, the single-family modification, passed as well. That bill dealt with the internal ADU's. We might need to tweak a few of our ordinances to accommodate all the requirements that are in there, so we want to make sure that we look at that. Senate Bill 201, which is the public notice amendment, passed. It basically removed a lot of the verbiage that we have to publish in the newspaper. We need to make sure we follow up on this. This pertains to budgets, land use regulations and ordinances. HB 409, which is the municipal county land use legislation, which requires training for Planning Commission, passed as well. Going forward our Planning Commission members are going to have to have four hours of training annually. For new members one of those has to be the LUDMA training for Utah Code 10-9-A, and they cannot perform any duty as a Planning Commissioner until they have completed that training.

- Mayor Rosenberg said he thinks they are going to do that training at League of Cities and Towns next month.

- Leina Mathis said she thinks most of the training can be done with what the League has on their website. The Commission is allowed to do that. They can get most of their training on the website. If they can attend all 12 Planning Commission meetings in a year it counts as 1 hour towards their training. The City's requirement is that we have to track that annually every calendar year for each Planning Commission member.

- Mayor Rosenberg asked who the secretary is at the Planning Commission meetings. There could be a tracking sheet to track the Planning Commission's training.

- Corey Bundy said he will let them know about the new requirements. He asked when

this goes into effect.

- Leina Mathis said she believes it would be around May 5.
- Mayor Rosenberg said they could get all their training in before May 5 if they went to the Conference. There are plenty of items on the agenda that could count as Planning Commission training. They would have to go to four different sessions of the Conference.
- Leina Mathis said that on the list of acceptable topics there was appeals and variances, conditional use permits, extractions, land use regulations, property rights and much more.
- Mayor Rosenberg said we just need to follow up and make sure they are registered and make sure they know when the different seminars are.

Jarett Waite:

- He asked about the Princess Pageant and the scholarship money and how that is allocated. Do we need to change something in the budget for that? He asked if the money is compensated.
- Leina Mathis said the amount of the scholarships is sent directly to the schools.
- Mayor Rosenberg said that when Leina talks to Monica ask her about the scholarships.
- Jarett Waite said he is a member of the Dixie Sunshiners who are the goodwill ambassadors of the Chamber of Commerce. He said there are about 35 members, and most are business owners. He brought up fiber Internet in St. George to them and the potential for it in Santa Clara. He said that a few of the members were actually scared of the idea. We have a little way to go to explain to people how the process works and to make sure all the businesses will be represented. Most of the other members were excited about it.

Wendell Gubler:

- Nothing to report.

Mayor Rosenberg:

- He said they had a follow up meeting with the BLM on the Shooting Range. They are putting some mapping together and we have asked for a consulting bid to do the tortoise and plant surveys that have to be done this Spring. We have that bid back and may bring that back to Council at the next meeting to ask for some funding for that.
- He recognized Gary Hall who attended this meeting. He will be representing the Santa Clara Power Department.

Corey Bundy:

- He met with HCP with the County and they are going to reduce the \$250 per acre for subdivisions. They will still keep the 2% charge for subdivision portions. They asked that any development in Santa Clara City have them come out and do a tortoise review to make sure there are not any tortoises on the property before it gets developed. There is no cost for the review.
- Mayor Rosenberg said they will come out and do the review and relocate any tortoises as part of the HCP program.

7. Executive Session: None.

8. Adjournment:

Motion to adjourn by Leina Mathis.
Seconded by Jarett Waite with all members present voting aye.
Meeting Adjourned at 5:24 p.m.

Chris Shelley – City Recorder

Date Approved: _____