

**SANTA CLARA CITY COUNCIL MEETING
WEDNESDAY, JUNE 10, 2020
MINUTES**

THE CITY COUNCIL FOR THE CITY OF SANTA CLARA, WASHINGTON COUNTY, UTAH, met for a Regular Meeting on Wednesday, June 10, 2020 at 5:00 p.m. in the City Council Chambers of the Town Hall at 2603 Santa Clara Drive, Santa Clara, Utah. Notice of the time, place and agenda of the meeting was provided to the Spectrum and to each member of the governing body by emailing a copy of the Notice and Agenda to the Spectrum and also, along with any packet information, to the mayor and each council member, at least two days before the meeting. **The Meeting will be available to view Live Stream on the Santa Clara City website at sccity.org, then click the YouTube button. Persons who would like to comment on Public Hearings may do so by filling out the Public Comment form through our website at <https://sccity.org/public-hearings/>. The City will be taking Public Comment beginning the day the Agenda is published and until the Public Hearing is closed. Comments submitted prior to the close of the public comment period will be read into the record.**

Present: Mayor Rick Rosenberg
Council Members: Jarett Waite, Ben Shakespeare, Wendell Gubler, Leina Mathis and Denny Drake
City Manager: Brock Jacobsen
City Recorder: Chris Shelley

Others Present: Jack Taylor, Public Works Director; Brad Hayes, Parks & Trails Director; Randy Hancey, Fire Chief; Corey Bundy, Building & Zoning Official; Matt Ence, City Attorney.

1. **Call to Order:** Mayor Rosenberg called the meeting to order at 5:00 p.m. He welcomed everyone and thanked them for signing in. He also introduced the Council and mentioned that Councilman Shakespeare had not yet signed in.
2. **Opening Ceremony:**
 - Pledge of Allegiance: Denny Drake
 - Opening Comments: Denny Drake
3. **Communications and Appearances:** None.
4. **Conflicts and Disclosures:** None.
5. **Working Agenda:**
 - A. **Public Hearing(s):** None.
 - B. **Consent Agenda:**
 1. Approval of Claims and Minutes:

- May 27, 2020 Regular City Council Meeting Minutes
- June 3, 2020 City Council Work Meeting Minutes
- Claims through June 10, 2020

2. Calendar of Events

- June 24, 2020 Regular City Council Meeting
- July 1, 2020 City Council Work Meeting
- July 8, 2020 Regular City Council Meeting
- July 22, 2020 Regular City Council Meeting

3. Set a Public Hearing to receive public input on discussion of a water rate increase for June 24, 2020 at 5:05 PM.

4. Set a Public Hearing to receive public input on discussion of a sewer rate increase for June 24, 2020 at 5:10 PM.

Motion to Approve the Consent Agenda.

Motion by Leina Mathis, seconded by Jarett Waite.

Voting Aye: Leina Mathis, Jarett Waite, Denny Drake, Wendell Gubler and Ben Shakespeare.

Voting Nay: None.

Motion Carried.

- Mayor Rosenberg stated that he had to give a Zoom Presentation to the Springdale City Council in about 10 minutes and when he does, he will have to go offline from the City Council Meeting and Jarett Waite will be the Mayor Pro Tem while Mayor Rosenberg is offline.

C. General Business:

1. Consider approval of the Santa Clara City Operating and Capital Budget for FY 2020-2021 and Ordinance 2020-05. Presented by Brock Jacobsen, City Manager.

- Brock Jacobsen stated that there has been a Public Hearing on this budget. He said that based on the URS, the Public Safety Tier 2 was upped to 14.08% so that added a slight increase to expenditures in the General Fund. He said the other part that was increased was some revenue. We got the Certified Tax Rate Revenue back from the County and this was higher than we had originally budgeted. This brought the new amount for this fiscal year budget to \$5,636, 037. There were no other changes to the budget, which was presented at the Public Hearing that was held on May 27, 2020.

- Denny Drake asked about the transient room tax. We are adjusting that down quite a bit and yet we are getting more vacation rentals. Is that due to the COVID-19 virus? We are adjusting to take care of that.

- Brock Jacobsen said yes. Everything on the revenue side we brought down being conservative and not knowing what would happen. The vacation rentals are busy right now, but we budgeted conservatively, and we hope that going forward those revenues will be exceeded.

- Jarett Waite asked if we know when we will reevaluate the budget and potentially add

projects back in or give pay raises or things like that.

- Brock Jacobsen said that we will discuss and reevaluate that in November or December to where we can bring things in January if there are projects or increases at that time.

Motion to Approve the Santa Clara City Operating and Capital Budget for FY 2020-2021 and Ordinance 2020-05.

Motion by Jarett Waite, seconded by Denny Drake.

Voting Aye: Leina Mathis, Jarett Waite, Denny Drake, Wendell Gubler and Ben Shakespeare.

Voting Nay: None.

Motion Carried.

2. Discussion on improvements to the Canyon View and Little League Parks. Presented by Brad Hays, Parks & Trails Director.

- Brad Hays said that at a Council Meeting last month we discussed possibly paving and improving the parking lots that are around Canyon View Park. There are three parking lots out there. The main one goes into the park off Canyon View Drive and goes past the fire pit and over by the restrooms and play area. The second parking area is by the skate park and substation off Canyon View Drive. The third area is Little League parking lot. He got cost estimates based on contractor bids they got in the past and engineer estimates. He added a couple of things into this project besides the three parking lots. One is a trail that goes from the large pavilion at Canyon View where the old road was that curves around the trees over to Canyon View Drive. That is a 10 ft trail that is about 350 ft. He also added the match of funds to Little League for the blocks for the wall. He showed Council maps of the parking lots and the trail. He said they will make only one road that goes into the park and make the split part of the road into a trail. We currently don't have any ADA access to the playground from Canyon View Drive so this would bring it to where people can access it with their wheelchair or stroller. He asked Jack (Taylor) how much road base we would need for the Little League parking lot and he said we would need 6" but Brad thinks we could get by with less because there is already a lot of gravel and rock there. But he put the full 6" in the estimate. Jack recommended that we not pave all of it but pave up to where the restroom is and then do road base because there is a lot of clay in the second field and the ground is soft. He showed a picture of the retention wall and said the whole wall would be one row and then the areas toward the backstops would be two rows high (4ft). He said they are looking at doing 2ft by 2ft by 4ft blocks back along there and then putting some drainage behind it. He talked with Little League about contributing and helping us out and he would like them to help replace the backstops behind the two fields. If we can get those two backstops donated, we can use our crews but get the materials donated and we can use that as part of the match. For the two Canyon View Parking lots it would cost about \$8,500. He got estimates for the Little League parking lot and the Canyon View Trail and for all these projects together if we contracted it out would be \$415,898. He said this is what he would use to go to the Tourism grant to show what the project entails, what it would cost if it was contracted out to do and he would also work with Little League and other donors and the City Staff to try and get that number down to 50-60% of that. He said if not, they may only do one or two of the projects and wait to do the others later. He also wrote up estimates for just the materials and the paving of the parking lots would be about \$220,000 and that would mean the City Crews would do all the labor. The in-kind

donations for the retaining walls and the drainage and the backstops would be \$32,000 as a match. So, if you add those two together it would be about \$240,000, which may get the whole project done. He asked Council how they want him to proceed with this.

- Ben Shakespeare said this is very well done and informative. He said this would be a very good project for what the Tourism Board is looking for especially with the BMX track going in. He asked Brad what he thinks the odds are of Tourism coming up with some of this money.

- Brad Hays said that based on the economy and the hotel situations he doesn't know how much money they have but if we were in the situation we were in before the pandemic he thinks we would have a very good chance of getting their support for this with a good amount of money from them. Jarett Waite talked to them about getting funding for the BMX track and they had asked him if he wanted to come back later and ask for more money to pave the parking lot.

- Ben Shakespeare asked if on the Little League, if we would need to go in and update storm drainage before we get into a project like this or is the drainage enough and we just need to clean them out. Behind the south field it is kind of soupy. It is nicer back there with the BMX track there. Would we need to run any additional drainage or drainpipes or lines or do any grading?

- Brad Hays said that currently behind the south field and the north fields there are two drains that drain to the center between the two fields but those are covered up. We could clean those out and alleviate some of the water there.

- Jack Taylor, Public Works Director, said that the drains between the two fields are all plugged up and they would have to be cleaned to see if we could get them back open and we would obviously have to grade the parking lots so they drain towards the wash but that can be done. We might have to add some drains, but it can all be done so it slopes the right direction and collects the water. He said they have already put in a drain in the upper parking lot toward the pavilion so we could slope it all to it on the back side right there and get the water there.

- Brock Jacobsen said that if we are paving this road all the way through is there really a need for this trail if we are going to pave all that right beside it.

- Brad Hays said yes because we don't want people walking on the driveway. We want them to have a safe path away from the road. He said we could put a sidewalk in. That would do the same thing.

- Brock Jacobsen said that there would be a trail all the way through and then they would have to enter the parking lot to get to the next trail.

- Brad Hays said they would join the asphalt where the pavilion currently is, and the asphalt would connect to the sidewalk that goes by the old restroom and they could cut over that way. They wouldn't need to go through the parking lot at all.

- Jack Taylor said we could make the road wider right there and paint it so that part of it is trail.

- Brad Hays said he would like some sort of separation, maybe curb, so it separates where the people walk and where the people drive.

- Brock Jacobsen said it would be nice but when we are talking costs and dollars from Rap Tax and what we can get done to maximize it, it increases costs to put in curb and gutter when we can just widen it.

- Brad Hays said the material would cost the same either way but it's more labor.

- Ben Shakespeare asked that if the funding is not there with the Tourism Board right now would there be a preferable sequence that we take. If we need to stagger these over

the next couple of years, what would be the best route?

- Brad Hays said he thinks there are two areas. One would be behind the south field where it is muddy so to do road base along the south field over to the BMX track. That would just be road base. He said he would suggest we do Canyon View parking lot first. He is open to what the Council wants.

- Ben Shakespeare said that would make the most sense.

- Brad Hays said he thinks that would be best toward the tourism dollars because we have Swiss Days there. We have the car show there. That is parking for the BMX track. It has a lot of uses for that parking lot.

- Leina Mathis asked if there is anything in our Parks Budget that was just approved set aside for any of these items.

- Brad Hays said we don't have anything in the budget for any capital improvements in this area. They are not impact fee eligible so the only project capital improvements we have are impact fee related. These would be General Fund. We do have some Rap Tax money, but we haven't dedicated it to a project.

- Leina Mathis asked if the General Funds have already been allocated for next year.

- Brad Hays said yes. We don't have any capital projects set aside for next year in the budget.

- Ben Shakespeare asked Brad how much Rap Tax funds are available.

- Brad Hays said that right now we are getting about \$8,000 a month but were going to use some of the Rap Tax for the Little League light improvements for the difference between the \$159,000 and the \$115,00 that the County gave but without that being taken out we have about \$98,000. It would be half that amount if we used part of it for the Little League lights.

- Jarett Waite said he was on a conference call yesterday with the League and they did ask the Legislators that were on the call if they would consider allowing Tourism Boards to use some of those funds to give back to hotels to keep them in business. That might tie up some of those funds. There is a lot of money there. He said he would be curious to know how much more it would be to do the over excavation near the south field by the BMX track. He said that this project makes our track viable for a National race for BMX racing, Pro Ams, the Senior Games are looking very strongly at adding this event and using our track and we could have good parking for that as well. He said in the grant it asks for all the different uses that will come from doing this project so it will have a really strong case. He said that as he was leaving with the BMX money from the County, he was told that as soon as things are up and going come back for the money for the parking. Brooke Seeley has gotten so much interest in using the track for other things other than what she was planning the use for the grant. The use is already there so we might as well start the process to pave the parking lots. He asked for there to be some homework done on the cost of over excavating. He would rather go with everything and put it on the list. They would allow us to change the project here and there from what was presented if things change so we could pull items out if things change with the economy or whatever but, overall, he is happy with how Brad put this together. It looks good. He said he has talked with some citizens and they have all been ecstatic to think of the parking lot being paved at Canyon View Park. The BMX track people would be excited to have that parking lot paved in the field next to them, but the residents will be excited for the rest of it. If we do need to move to just road basing that lower section south of the baseball field, that would work as well if over excavating is too expensive or if it would never be stable. That is possible too because it is right next to the wash so we

might be asking too much of that space, but he would like to have Brad look at that a little bit closer.

- Brad Hays said he will put it all together and come up with a number for everything and ask for the money and see how much we can get.

- Jarett Waite said we have to make sure we are matching enough so they will be happy with it and we might have to pull something out because we just can't match enough with the funds, we have available or with the in kind we have available.

- Brad Hays asked what the match was for the BMX track.

- Jarett Waite said he thinks they want the City to cover at least 30% of the project but that could be all in kind. We put \$40,000 of City funds into the BMX track and that was enough with the in kind to get the grant. He said that when Brad fills out the grant it has a formula in there with the suggestion. We need to go into that meeting with this preparation done.

- Brad Hays said the deadline is August 1.

- Jarett Waite said that capital projects don't take up any time. They will do those any time and look at them.

- Brad Hays said he will get started on it and whatever the Council recommends they will put it together and bring it back.

- Mayor Rosenberg left for his meeting so Jarett Waite now becomes the Mayor Pro Tem.

- Mayor Pro Tem Waite said when he went to the County to ask for money for the BMX project, he should have asked for more.

- Wendell Gubler asked if we went in with the more expensive wish list would they just deny it all.

- Mayor Pro Tem Waite said that in his experience there is so much money in that budget that it would have to be a 2 or 3-million-dollar project for them to really deny it straight up. The group makes recommendations to the County Commissioners, so they have to convince them as well. The people that make up that board are the people that create that tax base. When a project like this comes along that brings tourists in, they are happy to see the area more conducive to making their businesses do better.

- Wendell Gubler said that with the pandemic and the hotel business being down might that not change things.

- Mayor Pro Tem Waite said he is concerned about that. The good thing with this grant is it would not expire. We might have to update our numbers a little bit, but he would rather go now and ask for it. They might say to come back in a few months and we can do that. He said if Council would rather wait that is an option too.

- Wendell Gubler said he wonders about the timing with the City cutting quite a bit out of our budget because of the pandemic and he wonders if the County is looking at the same thing and maybe it is too soon.

- Mayor Pro Tem Waite said he agrees that it is a possibility. It depends on if the Legislature allows them to use those funds for other than what they are allocated for. It sounds like they might give money back to the hotels to keep them open, but they didn't really say if it would be a loan or a grant or whatever. Their budget was 7-9 million dollars a year that they needed to spend all the money that was generated from that transient room tax. The group that approves that wants those projects to keep going forward because it is a cycle.

- Wendell Gubler said he is okay if we feel good about going forward with the complete wish list. That would be fine.

- Mayor Pro Tem Waite asked Brad if he got any sense when he called them if they want

applications right now.

- Brad Hays said he didn't talk to them, but he can check with them tomorrow to see how things are.

- Mayor Pro Tem Waite said that if we need to delay this a few weeks or a month that is fine. We did discuss in a previous Council Meeting about road basing a right of way. Brooke Seeley shared with him that people come and do donuts in the pickle ball parking area and in the lower hill regularly, like a couple of times a day, and she is concerned that if we road base now it might just get torn up and ruined. It needs to be part of the big project when it gets paved, so they won't be able to do that anymore. Brooke also said that the National team came to look at our track and they said the only thing that would stop the Nationals from coming is not having the parking lots paved. They probably wouldn't have a National event until this fall, so we have time. He asked Brad what the cost of the road base would be.

- Brad Hays said it would be about \$50,000. It is 6" of compacted road base that is in the estimate.

- Ben Shakespeare said he thinks it is wise to wait on the road base. He is for taking this grant application to the Tourism Board. The worst that could happen is that they say they want to wait. He doesn't think it hurts us to go in there. This is a great presentation and if we can get them to commit to 50-60% of it we have Rap Tax funds there and we are looking for all three projects for \$100,000 to complete all three. He thinks they are great projects and thinks they will bring great value. These are high used areas and we just improved them with the pickle ball courts and the BMX track. This should be a priority and he thinks we should get in and get rolling on it and see if we can do it.

- Leina Mathis asked if spectator seating can be included on the wish list.

- Mayor Pro Tem Waite said there are the stands at the track. Brooke hasn't said anything about needing additional seating. When the National race comes, they bring in a semi-trailer that they use for all the registration and everything. He can double check with Brooke about seating.

- Denny Drake said he thinks the project and the paving of the park and the Little League parking along with the pickle ball courts is a huge improvement and it will cut down on a lot of the vandalism. Holding off with the road base is an excellent idea and then moving forward. Pursuing it as quickly as possible the better off it is going to be. He said he doesn't want to stress the budget to where we have to sacrifice something else to do it.

- Brock Jacobsen said that Brooke Seeley has been trying to get on Zoom so she can make a comment.

- Mayor Pro Tem Waite suggested moving to Council reports until Brooke can get on Zoom. He introduced Brooke and Mike Seeley who are the BMX operators and have been instrumental in making this impressive BMX complex.

- Brooke Seeley said she understand Council's concerns about if people will come out and support BMX races with the pandemic. BMX just had their first National in Oklahoma and they had over 800 participants and that was low numbers. There were 800 riders but that brings even more numbers because of their families. They predict that the next Nationals will be doubled. They had Connor Fields come to our track a couple of weeks ago. He said that this is an amazing facility and we should definitely do a Pro Am here. We also had Burlin Harris who is the best coach in the Nation come and he said hopefully we are geared up and ready for this because we have built an amazing facility and it is going to blow up. The only thing they said is we need to do parking. If we want to have big events you have to have parking. They need to be asphalted because that will

- be the pit areas. That is a must if we want to bring in bigger events. She said that the riders from Ely, Nevada that used to go to Las Vegas have said they will start having their races in Santa Clara because it is closer than Vegas. We have gained all those riders now too. Everyone that has seen the facility is blown away by it. As far as bleachers go that is something we might have to get more of but as of right now what we have will do.
- Mike Seeley said that most people just stand around and watch and move around. It is not like a football game. We will play it by ear and see what the need is and there is room to put some more in.
 - Brooke Seeley said she hopes the City is on board to take care of the parking lots because we will fill them.
 - Mayor Pro Tem Waite said they are planning on adding some more asphalt at the end of the track. They are making improvements they weren't planning on. They have made it an amazing facility.
 - Brad Hays asked Brooke if she could get with him on the Tourism grant to help him put together some numbers of people that may be at the events that are tentatively scheduled for the track that would help us calculate how much impact the BMX track would have on tourism and the hotel industry.
 - Brooke Seeley said she would. She has already been working with Alex at the Tourism Board. There are four hotels that will give us BMX codes. She is excited to get up and going because there will be four hotels that will fill first. Racers usually go the hotels that have the BMX code.
 - Mike Seeley said when they got the first grant, they had all those numbers so they will review those and see if we need to make any adjustments to those.
 - Brad Hays said they figure \$175 per head. That is how they get the number of impacts.
 - Brooke Seeley said the numbers they had before didn't even include a Nationals number. Nationals would have to come out and make sure the parking was enough before they scheduled here. We could get in contact with them to see if they have a date, they can do that and what kind of time frame we're looking at in getting it all done.
 - Brad Hays asked for numbers of people who would be coming to the events then he could calculate that for the grant. It just has to be an estimate.
 - Brooke Seeley said she could contact them, and they could give her the numbers from the last Nationals that they just had.
 - Brad Hays said it could be any event where people come from out of town. It doesn't have to be a Nationals. All the numbers help.
 - Brooke Seeley said they are doing clinics also and clinics bring people to stay in the hotels.
 - Mayor Pro Tem Waite reminded them to add in the numbers for the Huntsman Senior Games.
 - Brooke Seeley will try to get the numbers in the next couple of weeks.
 - Brock Jacobsen said there is no motion needed for this item. It is just a discussion tonight. He asked Brad if he has enough information from everyone to move forward.
 - Brad Hays said he does. He just needs to get some numbers so he can make the best impact possible for the County and he will get it ready to go.

6. Reports:

A. Mayor / Council Reports

Ben Shakespeare:

- He was at the fairgrounds yesterday and they had the high school rodeo finals over there. He would imagine we will be in the green phase by the County Fair time.
- He asked Brad about the mulberry trees along Spence Gunn Field. Can we trim those trees up a little bit? They are growing low and it is hard to sit under them.
- Brad Hays said he had a company scheduled to trim those trees but because of budget cuts he cancelled it. He wondered if the power company would have time to trim them.
- Ben Shakespeare said it is probably just a couple branches on each one just to get them up. They are nice shade trees.

Leina Mathis:

- She has a Heritage Commission meeting tomorrow. An item on the agenda is a conditional use permit request for the old bodega building. The applicant is Jeremy Johnson and he is wanting to put in a parking lot. She will update Council on it.
- The Washington County Fair is still a go. It is scheduled for August 5-8. The decisions on how they may change things a little bit isn't going to be made until after July 1. The community displays will be set up on August 3. She asked if someone in the community volunteered to help with that in the past. Is there someone she should be getting ahold of? The display is left up to us as to what we want to do.
- She asked if we are still planning on Swiss Days. She would like an update.
- Brock Jacobsen said we are still planning on Swiss Days. We are making some changes to it. One of the things we decided to do was cut to just a Friday and Saturday event. We will be removing the Thursday events; the community dinner and opening ceremony and we will move the opening ceremony to Friday. Other than that, things are going to run as is. We are making a few changes to what we will do throughout those days. We will still have the pancake breakfast, the 5k race, the parade, fair booths and food booths.

Denny Drake:

- Has a concern about the heavy truck traffic on some of our streets and the streets can't bear the weight of those trucks. We need to somehow direct those trucks. We are seeing them on side streets throughout the City. They are tearing up the streets.
- Jack Taylor said they try to keep an eye on those trucks. Out there in the Hills we had that issue. The contractor there said they would come and repair the roads. It is a constant problem. We try to route them. We need to watch them and keep an eye on them.

Wendell Gubler:

- He has a meeting with the Solid Waste District on Monday to talk about the County dump and recycling. He will report back next meeting.

Mayor Pro Tem Waite:

- Had the CEC meeting yesterday. The CEC Staff put in 3 weeks solid of filming and editing the high school graduations and they have gotten 24,000 views on those videos, which is a huge record for the CEC. The school district had a quote to have that project done and the company wanted \$50,000. The director of the CEC helped St. George set up their City Council room for Zoom Meetings and it has worked out well. It was about a \$400 investment to get the right equipment in there. He asked for this information to be sent over to Brock so we can get a recommendation so hopefully we can do our combined

meetings sooner than later.

- Jack Taylor said they got the power line in up to the water tank. They also received the meters and they should be installed by the end of the week. The Arrowhead improvements have been completed and they look nice. The bridge construction is done. We need to plan a grand opening on the bridge. Hopefully we can do it around Swiss Days. He said that UAMPS sent out a survey about whether they should have their Conference in August in Heber City at the Zermat Hotel. They asked if the Council and Staff would go. He already told them he would go. He asked Council if they were interested in going.

- Brock Jacobsen said it was August 16-19.

- Jarett Waite said he would go.

- Denny Drake said he would be there.

- Mayor Rosenberg returned to the Council Meeting. He said it would depend a little bit on what is going on up there with COVID. It is still a little way out. He said if it is safe, he will go.

- Leina Mathis said she will check and get back with Jack.

- Ben Shakespeare said he can be counted in. He would go if it is a go.

Mayor Rosenberg:

- The school district has opened their camps. They had a positive case at one of their weight rooms, so they had to shut it down and clean and sanitize and send everyone home. They plan to reopen, probably by now. They have quarantined a bunch of the guys. They are being cautious and trying to be smart, but they are also trying to reopen and get back to normal. They are worried about mental health and unemployment and abuse at home and homelessness and everything else as an alternative to letting the kids come to school. They want to get the face-to-face education going. They spent quite a bit of time talking about this at the Mayor's meeting yesterday. There will be more discussion tomorrow. They really want the State to go green so they can get back to normal as far as sporting events and gatherings. They are preparing to go both ways. If they are still under yellow and group sizes are limited, they are prepared to do the online schooling, but everyone wants to get back to the face-to-face education. They have a letter from a bunch of doctors, and he will forward that letter to the Council. He will also add his signature to the letter. It is a "be cautious, be smart" type of advice. If Council is okay, we will post this letter on the website. He told Council and Staff he appreciates them. He asked Randy Hancey if the fire crews are ready. He said he has a feeling they are going to get called.

- Chief Hancey said the fire crew left Monday evening. They are out working on the Kaibab; they are out and going.

7. **Executive Session:** None.

8. **Adjournment:**

Motion to adjourn by Denny Drake.
Seconded by Ben Shakespeare with all members present voting aye.
Meeting Adjourned at 6:16 p.m.

Chris Shelley – City Recorder

Date Approved: _____