

**SANTA CLARA CITY COUNCIL MEETING  
WEDNESDAY, JUNE 26, 2019  
MINUTES**

THE CITY COUNCIL FOR THE CITY OF SANTA CLARA, WASHINGTON COUNTY, UTAH, met for a Regular Meeting on Wednesday, June 26, 2019 at 5:00 p.m. in the City Council Chambers of the Town Hall at 2603 Santa Clara Drive, Santa Clara, Utah.

Notice of the time, place and agenda of the meeting was provided to the Spectrum and to each member of the governing body by emailing a copy of the Notice and Agenda to the Spectrum and also, along with any packet information, to the mayor and each council member, at least two days before the meeting.

Present: Mayor Rick Rosenberg  
Council Members: Herb Basso, Jarett Waite, Ben Shakespeare and Wendell Gubler  
Interim City Manager: Brock Jacobsen  
City Recorder: Chris Shelley

Others Present: Jack Taylor, Public Works Director; Matt Ence, City Attorney; Bob Nicholson, City Planner; Ryann Richardson, stgeorgenevents.com; Heidi Lee, Kyle Hafen

1. **Call to Order:** Mayor Rosenberg called the meeting to order at 5:02 p.m. and welcomed everyone. He introduced the City Council.

2. **Opening Ceremony:**

- Pledge of Allegiance: Wendell Gubler
- Opening Comments: Wendell Gubler

- Councilwoman Mary Jo (Tode) Hafen was excused from the meeting because she is out of town.

3. **Communications and Appearances:** None.

4. **Conflicts and Disclosures:**

- Mayor Rosenberg stated that his Firm prepared the amended preliminary plat for Sycamores @ Santa Clara (Item 5C5).

5. **Working Agenda:**

**A. Public Hearing(s): 5:00 p.m.**

1. The purpose of the Public Hearing is to receive public input on amending the City of Santa Clara Operating and Capital Budget for FY 2018-2019 and establishing an effective date.

- Brock Jacobsen, Interim City Manager, said that at the end of each fiscal year the budget is amended to make sure we are in compliance with State law that none of the department budgets are over their budgeted amount. This year's budget amendment to the General Fund is \$845,000, which is larger than usual. A majority of that portion is due to the Chapel Street Bridge with land that the City purchased and which we will be receiving funds back from the COG. The Police Department budget is being amended by \$52,000. Ivins City will send us a bill at the end of the fiscal year for the last quarter and this is just to cover the additional employees and expenditures. The Fire Department budget is being amended by \$100,000 and this is in salary and wages, fuel, wild land equipment maintenance and special supplies for the department. Part of this is due to new full-time employees that were hired. EMS budget was amended by \$75,500 and that is with salary and wages with new employees. The Building Department budget was amended by \$38,000, including \$8,000 in building maintenance, 10,000 in legal services and \$20,000 for improvements, which had to do with the Rosenlof home improvements. The Public Works budget was amended by \$520,000, which included \$30,000 in professional services for bond counsel for the Chapel Street Bridge, the land at \$450,000, which will be reimbursed by the COG. This amended budget also includes some equipment such as an asphalt layer and a new truck. Parks budget was amended by \$45,000, which included a part-time person moving to full-time, and improvements to the Canyon View Park playground and the entry sign. Swiss Days budget was amended by \$9,500 due to advertising and supplies and paying in advanced to reserve the entertainment for this next Swiss Days. Economic Development's budget was amended by \$5,000. The majority of the amended amount for the Enterprise Funds has to deal with depreciation. The Water Department is being amended by \$300,000, Sewer by \$75,000, Power by \$825,000. The Power Departments amended budget includes \$75,000 for new subdivision expenses, \$550,000 for depreciation and \$200,000 for UAMP power costs. He said we are doing good budget-wise.

- Mayor Rosenberg asked about donations on the revenue side.

- Brock Jacobsen said that \$200,000 came from developers for the Chapel Street Bridge and \$450,000 is money coming from the COG to refund us for the land for the bridge. It also includes \$31,680 from fines from the Court and \$158,000 from Washington County for their contribution for the BMX track.

- Herb Basso asked if there are any items that are not covered that we have to dip into our reserve.

- Brock Jacobsen said there was really nothing that caused us to get into our reserves.

- Wendell Gubler asked if the reserve is still about 20%.

- Brock Jacobsen said that it is still projected to be at 20%.

5:14 p.m. Public Hearing Opened.

No comments were made.

5:14 p.m. Public Hearing Closed.

**B. Consent Agenda: None.**

### **C. General Business:**

1. Consider amending the City of Santa Clara Operating and Capital Budget for FY 2018-2019 and establishing an effective date and approve Ordinance 2019-04. Presented by Brock Jacobsen, Interim City Manager.

**Motion to Approve amending the City of Santa Clara Operating and Capital Budget for FY 2018-2019 and establishing an effective date and approve Ordinance 2019-04 effective June 26, 2019.**

**Motion by Ben Shakespeare, seconded by Jarett Waite.**

**Voting Aye: Jarett Waite, Herb Basso, Wendell Gubler and Ben Shakespeare.**

**Voting Nay: None.**

**Motion Carried.**

2. Consider approval of Investment Policy and approve Resolution 2019-12R. Presented by Brock Jacobsen, Interim City Manager.

- Brock Jacobsen stated that we have been working with Morton Asset Management, which is an asset management company that is approved to do asset management for local governments, and they are helping us to develop a policy in investing since we don't currently have one. The policy goes through conflicts of interest and the objectives. It also gives some guidelines. They have spoken with other municipalities that have worked with them and everyone has been very happy with their work. We are looking to establish this policy and then pulling some money from our PTIF account with the State and moving it over with Morton Asset Management. He said they are looking at moving \$1 million over there. It will come before Council for approval before that happens. They follow the same guidelines as the State. He said before they have just been working with the public treasurers at the State. He said he feels that in the long run we will have a better return on our funds. There is no more risk to this than the PTIF.

- Ben Shakespeare asked if legally we can do this.

- Matt Ence, City Attorney, said he hasn't reviewed this but what we can and can't do is defined by State code.

- Brock Jacobsen said that Morton Asset follows the same guidelines as the State as to what they can and can't do and what they can invest in. He told Council that we can adopt this policy and not even go to Morton Asset and just stay with the State if we want to. It will come back to Council to move the money to Morton Asset for approval at another time. This is just establishing a policy for the investment. Staff is recommending this policy.

- Mayor Rosenberg noted that this has an effective date of the policy of June 1, 2019.

- Brock Jacobsen suggested making the date July 1, 2019.

**Motion to Approve Investment Policy and approve Resolution 2019-12R effective July 1, 2019.**

**Motion by Jarett Waite, seconded by Herb Basso.**

**Voting Aye: Jarett Waite, Ben Shakespeare, Wendell Gubler and Herb Basso.**

**Voting Nay: None.**

**Motion Carried.**

3. Discussion and award of Rap Tax Funds. Presented by Brock Jacobsen, Interim City Manager.

- Brock Jacobsen said that this current fiscal year, through May, the City received \$91,803 and will have one more distribution of about \$8,000 in June. Council's policy that was established, is 20% of Rap Tax fund would be the Arts, which would give us about \$20,000 to distribute to those who apply for Rap Tax funds. The City has current obligations of \$5,000 to the Tuachan Center for the Arts, \$1,300 for the Princess Pageant and \$700 towards the Glockenspiel for maintenance and fees. That would leave the City with \$13,000 to award to Rap Tax applicants. This year we received two applications, one from Susie Nielson with the Santa Clara Historical Society and she is requesting \$2,500 for a list of outreach programs such as Birds and Botany, Easter Egg Dying, Swiss Days Demo, The Museum, Swiss Paper Cutting Class, Swiss Themed Puppet Show, Multimedia lecture on the local Petroglyphs, Tours of Town Hall and History Guides for the local Elementary Schools and Maypole Braiding and a Collection of World Histories of Vicki Laswell's and Loretta Adams. The other application is from Heidi Lee with Ham Productions who does Shakespeare in the Park. Her application amount is for \$10,000. Last year we gave her \$6,000. With these two applications the total would be \$12,500, which would leave \$500.

- Herb Basso asked if we required a budget at the end of their projects.

- Mayor Rosenberg said that we require them to report back on how the money was used.

- Herb Basso said he hoped it was a written report so that it is a matter of record. He suggested that Staff create a form that is easy to read and consistent with all applicants.

- Jarett Waite mentioned that on the application for Shakespeare in the Park they listed portable restrooms. Won't the restrooms be built by then? Do we need extra beyond that?

- Brock Jacobsen said the restrooms will be constructed in time for the Shakespeare in the Park.

- Herb Basso said he thinks it would be wise to have some portable restrooms there. The event was well attended each night.

- Wendell Gubler said that Heidi Lee's request went from \$6,000 to \$10,000. That is a pretty good jump. He would like to have Heidi explain the increase.

- Heidi Lee, 2212 Jacob Drive, Ham Productions, said they included in their application every penny in and every penny out. The project this year cost about \$16,700. They have no storage for any of their sets and costumes. They were also misquoted on price by the Portable bathroom company and were charged a significant amount more. This year they were able to use the storage shed at the Rosenlof home, but Brad told her that would not be available this coming year, so they will need to rent a pod storage unit to have on site during the production. She said many generous people allowed them to borrow equipment for the production. She said the event went well and was really well attended.

- Gary Allred, 1983 Rim View Drive, Santa Clara, had a question about the costs donated for Tuachan Center for the Arts. Where does that cost come from? Do we have an arrangement with Ivins City? How does that benefit the City?

- Mayor Rosenberg stated that the City has a contract/commitment with Tuachan itself. They came to the City and asked if the City would contribute a portion of Rap Funds to help the Tuachan Center for the Arts. They have arrangements with Ivins City, St. George City, Washington City, Santa Clara City and Washington County. Tuachan brings in about \$75 million or more in tourist dollars that economically impacts the area. We have a ten-year commitment to pay \$5,000 a year out of the Rap funds to help encourage that economic development commitment going forward.

- Herb Basso asked if there is a recommendation for a different amount for each of the

applications from Council.

- Mayor Rosenberg said that if Council wants to make any changes to that it is up to Council to discuss. Staff is recommending the approval of what has been requested.

- Herb Basso asked if the amount collected by the City for Rap Tax has gone up.

- Brock Jacobsen said it has. It has continued to go up each year. This last fiscal year we budgeted \$90,000 and next year we are budgeting \$100,000.

- Herb Basso complimented Heidi Lee on the production for Shakespeare in the Park. As we see it growing, do we see it growing in dollars? Do we grow with them in dollar commitments? The location is okay for now, but it will grow. This is not really a City function. Are we going to request liability insurance, or have we?

- Heidi Lee said they did purchase liability insurance/special event insurance. That is listed on their expenses.

- Wendell Gubler said he has a concern about this growing each year. We do have money this year to take care of the request but as we go each year is it going to go up and are their other alternatives where they can get money from other people rather than having the majority come out of the City.

- Heidi Lee said the majority didn't come out of the City. It comes out of the County. Last year the City funded \$6,000 and \$7,000 came from the County and she and her husband raised the additional \$4,000. Their expenses will increase next year because of some of the things they were able to utilize this year that won't be available to them next year. They have listed all their financial contributions. They are requesting less than half of the actual expenses from the City.

- Wendell Gubler asked if she thinks the County will continue to come through with their contribution.

- Heidi Lee said she does. She said it was indicated to them last year on their application that because it was a first-time event they didn't fund them for everything that they asked for. She said they told her that on things that are established, every year they get funded a little bit better.

- Wendell Gubler asked if the plays will change each year and will they need to use different props each year.

- Heidi Lee said they will but they will try to use some of the stock they already have.

- Herb Basso said that some of the events need to grow into their own self and receive private donations and that that percentage grows, and City tax dollars shrink. He is concerned about this becoming an expectation down the road. She encouraged Heidi to look for grants and other private donations for funding so that they don't have to rely on the government for funding.

- Mayor Rosenberg said that these funds are designated for that particular type of use. It has to go to 20% for arts as Council has decided. The applications presented tonight are all proven. They have done a good job and he appreciates Heidi and her group doing what they do. It was fun to have it here in Santa Clara and it can be part of the annual event and it is taking the money the tax payers approved and putting it to the use the tax payers approved.

- Herb Basso said he is not aiming his comments to Heidi or her program. They did a great job. But as the future comes and there might be more applicants who want to do different things that are great programs, we need to decide which way we will spend the money.

- Mayor Rosenberg said that Council can go back and change the policy and take 30% for the Arts if they desire to and there were more quality applications. That is entirely up to

Council. With the exception of the Tuachan commitment what is approved tonight is annual and they have to come back every year for approval. The \$10,000 for Shakespeare in the Park is just being approved for this year.

**Motion to Approve Rap Tax Funds as presented: \$2,500 to The Santa Clara Historical Society, \$10,000 to Ham Productions, \$5,000 to Tuachan Center for the Arts, \$1,300 for the Princess Pageant and \$700 for the Glockenspiel Maintenance and Fees.**

**Motion by Jarett Waite, seconded by Ben Shakespeare.**

**Voting Aye: Herb Basso, Jarett Waite, Ben Shakespeare and Wendell Gubler.**

**Voting Nay: None.**

**Motion Carried.**

4. Consider approval of Eaton Purchase Agreement-AMI Metering. Presented by Jack Taylor, Public Works Director.

- Jack Taylor said that two weeks ago Staff brought before Council the Eaton AMI metering system for approval for a soul source. The City's Itron system that we are using to read our water and power meters is over 20 years old, so we are seeing a large failure rate in those ERT's. He reminded Council they have discussed this, and they have had several meetings with Eaton with the Council and with Staff and Council has approved to work with Eaton to come up with an agreement that could be brought to Council for approval. He said they have received that agreement and he sent that to Matt Ence, City Attorney. Matt came up with four items that he would like to see changed in that agreement. He sent that to Eaton and after talking to their attorney, he said he didn't see any problems with the changes. He asked Matt to review those changes.

- Matt Ence said that there is a Master Service Agreement and then there are some things attached to it. One of the things attached to it is a software license agreement. Those two agreements had different terms. The Master Service Agreement had an initial 4-year term and then it could be renewed automatically for an additional 3 1-year terms for a total of 7 years. The software license agreement was just a simple 1-year term with an automatic renewal. He said that if we are doing both agreements at the same time, there is no reason to have the agreements have separate terms, so he just modified the software agreement. The second thing was there was an error in the Master Agreement. It referred to the software license agreement as a hosting agreement. They are not providing any hosting services; they are just providing software, so he modified that. Both agreements had confidentiality provisions that said that the City couldn't disclose trade secrets and confidential information that was provided by them which is fine, but it didn't give us an out if there was something that we are required to disclose publicly because of GRAMA. He added some language in each of those confidentiality clauses to allow the City if GRAMA required us to disclose something publicly we wouldn't be in violation of the confidentiality clause. Each of the agreements had a choice of law provision where it states what States law applies to the interpretation of the agreement. The company is in Ohio. One of the agreements said that Ohio law would apply; one said that Delaware law would apply because that is where their corporation is located. He modified it, so they would be consistent in there and they are both interpreted under Ohio law. We would normally want that to be Utah law but where this is a straightforward business transaction the laws of the different States are not going to be that much different and this is often a sticking point in these kinds of contracts because

the vendor wants its home State's law to apply. They are usually tough on that. We just need it to be consistent. We can live with Ohio law. This wouldn't have any effect on taxation.

- Jack Taylor said that we have \$700,00 in the upcoming budget. We are going to probably run in to the second year to come up with the rest of the funds to finish this. With our Staff we probably wouldn't be able to get it completed in one year anyway. Do we want to come back and amend the budget and approve this contract for \$700,000 at this point so that we aren't promising funds for next year or do we want to approve the contract at the full amount and then as we purchase the meters for the system that is how we will be billed. They are not going to charge us the \$752,000 at the beginning. They bill as we order the material. We will order meters as we get them installed.

- Herb Basso asked if Enterprise Funds are accounts that we can commit to dollars for the next fiscal year.

- Matt Ence said this isn't a budget question. What Council would be approving tonight is the expenditure and if it goes into the next fiscal year the budget can just be adjusted as needed.

- Jack Taylor said what he recommends is approving the contract even though we are waiting on these 4 items and then we can have Matt make sure he gives his approval on it before we sign it. So, it would be subject to legal resolve.

- Matt Ence said the revisions have been made to the contract so it may come back unchanged to what Council has tonight.

- Jarett Waite said that when Eaton came to Council they said that the project management fees are locked and won't exceed that amount. Is that written in the agreement anywhere?

- Jack Taylor said they would not go over that. They said they will not leave our community until everything is working 100% and we are satisfied. He reviewed it with other cities and he thinks they are giving us a good deal. He reviewed their contract and we actually got better prices on some things.

- Matt Ence said the project management fee is stated as a fixed fee. If they needed to exceed that they would have to come back and get that approved.

**Motion to Approve Eaton Purchase Agreement-AMI Metering as presented.**

**Motion by Herb Basso, seconded by Wendell Gubler.**

- Ben Shakespeare asked the amount needed to be included in the motion and the legal language.

- Mayor Rosenberg said to include the amount and also state that this is subject to final legal review of the contract.

**Amended Motion to Approve Eaton Purchase Agreement-AMI Metering for \$752,331.98 as presented and subject to final legal review of the contract.**

**Motion by Herb Basso, seconded by Wendell Gubler.**

**Voting Aye: Herb Basso, Wendell Gubler, Ben Shakespeare and Jarett Waite.**

**Voting Nay: None.**

**Motion Carried.**

5. Consider approval of the amended preliminary plat for Sycamores @ Santa Clara. Presented by Bob Nicholson, City Planner.

- Bob Nicholson said that this is a request for an amended preliminary plat for the Sycamores @ Santa Clara. It is located just east of Gates Lane between the Santa Clara River and the hillside. This preliminary plat was approved in 2015. It has 36 lots and is in an R-1-10 zone. This came before the Planning Commission at the last meeting. Kyle Hafen is the applicant. This is driven by the financial institution that wants the preliminary plat broken into two phases. There is no change with the exception of a phase line. The Planning Commission recommended approval for this amended preliminary plat showing two phases; phase 1A has 20 lots and phase 1B has 16 lots with the same original conditions that were placed on the preliminary plat back in 2015. Back then it also went to the Hillside Review Board and they approved most of the lots with the exception of lots 35 and 36. They said they would like those two to come back for a separate review.

**Motion to Approve the amended preliminary plat for Sycamores @ Santa Clara.**

**Motion by Ben Shakespeare, seconded by Jarrett Waite.**

**Voting Aye: Jarrett Waite, Herb Basso, Wendell Gubler and Ben Shakespeare.**

**Voting Nay: None.**

**Motion Carried.**

## **6. Reports:**

### **A. Mayor / Council Reports**

Ben Shakespeare:

- Attended the Greater Zion Transportation Meeting with the Mayor. The County has adopted the .25% Sales Tax designated for Transportation. The City gets .10% of that. He said we will receive about \$98,000 for transportation. The County wants to take those additional funds along with a UDOT grant of \$15 million and take transportation into Zion National Park with a stop in each city along the way. The COG will probably oversee this. This is great for the whole community.

- Mayor Rosenberg said the commissioners are proposing that the Council of Governors (COG) be the governing body over this tax distribution. There would be an interlocal agreement with all of the cities. That would come before Council to approve so we can look at the language that will be in that. We want to be careful in that language that make sure we have a way that if we come to an agreement with Sun Trans to provide some mass transit service in Santa Clara that we have access to that money to pay for it. He said he likes the direction that they are going.

- Ben

Shakespeare said it is a \$3 million dollar a year commitment. He feels it is important to bring private groups in early on to put plans together to make this as efficient and lean as possible.

- Gary Allred said he has lived here for 15 years and he doesn't enjoy going to Zion National Park anymore because of all the visitors. He said that if there is any influence that this governing body has to give local residents a little more advantage to enjoy local resources.

- Mayor Rosenberg said that one of the things they are trying to accomplish with this Greater Zion Marketing is to show other areas of the County so when visitors come they

don't just go to Zion. The County tourism bureau has a progressive look at it to try and market the Greater Zion.

- Ben Shakespeare said they had a meeting concerning the Rachel Drive Fire Station remodel. What was bid out was to add about 2,400 sq. ft to the existing fire station at the cost of over \$1 million. When you start tearing into an existing building the cost seems to go up. When they met today and looking at the needs they have for the fire station they believe the cost would be less to build a new building with just a face-lift of the existing station. With all that it would be about \$900,000 verses over \$1 million. We would have a brand-new building and about 1,200 sq. ft more space plus a bay. It is not in our budget to do that amount. If we don't do the bay, we are closer to our budget. He said he would like direction from the Council. His opinion is that we bring somebody on early. Those who are involved now don't have construction backgrounds. We have spent more than \$50,000 on plans that we probably aren't going to use. This gives us an opportunity to do something better. Having a contractor involved early and letting us know what we need in the way of design and structural engineering and things like that, we need that person right out of the gate and on the City's side, it would be fiscally responsible to do that. As a City can we negotiate a fee?

- Matt Ence said you would just send it out for an RFP for the full design build and see what comes back. Does Ben suggest tanking the previous low bidders and negotiate something with them?

- Ben Shakespeare said to look at what their fee was. They will have teams to put together to get us from point a to point b. He said he told the Chief that he would get them a preliminary budget based on the numbers we have for size and what they want done. It is a fairly simple building in a space we already have. The existing structure will stay. Then we will direct what our budget is and what we are comfortable building by the size they want. We need to give some direction, so we don't end up back here again.

- Mayor Rosenberg talked about having a contractor team who do the design and start out with a budget and a site and develop a design to fit that budget. You look at their team and possibly a percentage to manage the construction. We could RFP for that. It would be better to abandon the initial bids and put out an RFP for a new design team and work with the City Staff on the budget that they have.

- Ben Shakespeare said that the needs are there today but we are looking at this in the long term. What do we need 20 years from now? Let's get this right now. Rachel Fire Station is going to be our central location. This came back at \$1.1 million and we were all shocked. Looking at the numbers we didn't get a lot out of those plans. A lot of that was because of the major remodel. We can get so much more out of our money detaching this. We need to think about if we want to consider an ambulance bay. What are we comfortable with in giving direction to this building? What dollar amount?

- Wendell Gubler said that on the other bid one of the big problems was with the soil and a big cost of that building was the soil. Are we going to have the same problem with this new building?

- Mayor Rosenberg explained the problem with the existing bid. You can't cut a post tension slab safely. To do this remodel the floor would have to be cut. The big foundation cost was that they were trying to add on to that slab. When we do the new building, they can do a foundation designed for that building that doesn't have to attach to anything existing. That is going to reduce that foundation cost and save money. We will still have to mitigate the clay. It is easier to build if we do it from scratch.

- Ben Shakespeare said he believes we will add 1,000 sq. ft at least at half the cost of what the original remodel bid was.
- Mayor Rosenberg asked if Ivins City would be willing to contribute to the ambulance bays. That is beyond the original agreement that we had with Ivins City.
- Brock Jacobsen said the agreement with Ivins is that we would remodel and bring our current Rachel Drive Fire Station up to allow for sleeping quarters to be the main hub. He feels that if we go to Ivins they will say that whatever we choose to do will be our responsibility. But we can ask.
- Ben Shakespeare said he met today with Brock and Debbie to get the actual numbers and we will lose \$196,000 with ambulance this year. That is not including equipment we need to buy or another ambulance. We are collecting under 20% of billable. We have \$750,000 billed out this year and we have collected \$250,000. We have written off over \$500,000. We have a third party out there that is willing to do this. This is something we need to address right away. It will affect Staff but fiscally we need to look at this. His recommendation is to get Gold Cross to come and do a presentation at a Work Meeting and ask them the hard questions.
- Mayor Rosenberg asked Brock to get ahold of Gold Cross and set something up with them to come and do a presentation. He said that we need to meet with Ivins City before we meet with Gold Cross. Ivins probably has capital funds invested in some of the ambulances. He asked Brock to set something up.
- Jarett Waite asked if Ivins City wants to hold on to the ambulance service how can we roll out of our agreement.
- Ben Shakespeare asked where we are with the Rosenlof house.
- Mayor Rosenberg said it is rented.

Jarett Waite:

- The BMX track has been flipped. Mayor has seen the plans and said they look good. They are working on a grading plan right now. It should be done soon. The snack bar/storage/registration building will be a shipping container that they will fix up and make it look great.
- He asked if wild land crews were out.
- Brock Jacobsen said that there aren't any fires right now. They are doing project work/fire suppression work in the Central area. Our crew was on Fox 13 News to show the work they are doing and why they are doing it.

Herb Basso:

- He was talked with the EDC Chair and he asked for some direction. We are losing a couple of people, so he is looking for a couple of names.

Wendell Gubler:

- Nothing to report.

Mayor Rosenberg:

- The Fire Council or the Flood Control Authority did not meet so there are no reports from them.

**7. Approval of Claims and Minutes:**

- June 12, 2019 City Council Regular Meeting Minutes
- Claims through June 26, 2019

**Motion to Approve the Regular City Council Meeting Minutes from June 12, 2019 and claims through June 26, 2019.**

**Motion by Ben Shakespeare, seconded by Herb Basso.**

**Voting Aye: Herb Basso, Wendell Gubler, Ben Shakespeare and Jarett Waite.**

**Voting nay: None**

**Motion Carried.**

## **8. Calendar of Events**

- July 3, 2019 City Council Work Meeting Cancelled
- July 4, 2019 Independence Day - Offices Closed
- July 10, 2019 Regular City Council Meeting/Mayor Rosenberg will not be here.
- July 24, 2019 Regular City Council Meeting Cancelled
- July 24, 2019 Pioneer Day - Offices Closed

## **9. Executive Session:**

1. Discussion of the character, professional competence of an individual.

**Motion to Enter Executive Session to discuss a new City Manager contract.**

**Motion by Herb Basso, seconded by Jarett Waite.**

**Voting Aye: Herb Basso, Jarett Waite, Ben Shakespeare and Wendell Gubler.**

**Voting Nay: None.**

**Motion Carried.**

- Entered Executive Session at 6:50 p.m.
- Reconvened at 7:12 p.m.

## **5. Working Agenda:**

### **C. General Business:**

6. Discuss and possibly approve a new City Manager contract. Presented by Mayor Rosenberg.

- Mayor Rosenberg said he needs Council's approval to negotiate a new City Manager Contract with Brock Jacobsen.

**Motion to Approve negotiations for a new City Manager contract with Brock Jacobsen.**

**Motion by Herb Basso, seconded by Ben Shakespeare.**

**Voting Aye: Herb Basso, Jarett Waite, Ben Shakespeare and Wendell Gubler.**

**Voting Nay: None.**

**Motion Carried.**

## **10. Adjournment:**

Motion to adjourn by Ben Shakespeare.  
Seconded by Herb Basso with all members present voting aye.  
Meeting Adjourned at 7:14 p.m.

\_\_\_\_\_  
Chris Shelley – City Recorder

Date Approved: \_\_\_\_\_