

**SANTA CLARA CITY COUNCIL WORK MEETING
WEDNESDAY, APRIL 3, 2019
MINUTES**

THE CITY COUNCIL FOR THE CITY OF SANTA CLARA, WASHINGTON COUNTY, UTAH, met for a Work Meeting on Wednesday, April 3, 2019 at 5:00 p.m. in the City Council Chambers of the Town Hall at 2603 Santa Clara Drive, Santa Clara, Utah.

Notice of the time, place and agenda of the meeting was provided to the Spectrum and to each member of the governing body by emailing a copy of the Notice and Agenda to the Spectrum and also, along with any packet information, to the mayor and each council member, at least two days before the meeting.

Present: Mayor Rick Rosenberg
Council Members: Herb Basso, Wendell Gubler and Ben Shakespeare
City Manager: Edward Dickie
City Recorder: Chris Shelley

Others Present: Brock Jacobsen, Assistant City Manager; Jack Taylor, Public Works Director; Brad Hays, Parks & Trails Director; Corey Bundy, Building Official; Randy Hancey, Interim Fire Chief;

1. **Call to Order:** Mayor Rosenberg called the meeting to order at 5:15 p.m. and excused Councilman Waite and Councilwoman Hafen who are attending a UAMPs meeting to learn about the nuclear reactor development

2. **Working Agenda:**

A. General Business:

1. Review and Discuss the Proposed Tentative Budget.

- Ed Dickie, City Manager, gave the Council the budget highlights. (See attached.) He stated that the total fund balance for the end of FY2019_20 is 20.34%. He said that isn't too bad. He talked about adding \$1,300 per year for the Princess's float storage, which money will come out of RAP taxes, the cost of maintenance for the Glockenspiel, the money donated for Shakespeare in the Park and mentioned that the money the City donated for the Osmond Pioneer Day presentation won't be requested this year because they are not going to have that presentation this year. He explained too that the City has come down on the Enterprise Funds.

- Brad Hays, Parks & Trails Director asked about the amount to be taken out for Parks.

- Brock Jacobsen, Assistant City Manager, explained that the amount listed is the total amount available.

- Herb Basso asked if the Fund Balance was the same thing as the reserve. He also asked about Item 2B from the Budget Highlights. He asked if the TIP increase was for this year only.

- Ed Dickie said yes, it is. The TIP is July 1.

- Brock Jacobsen said that the City hasn't had an increase in the last year.
- Brad Hays asked about the City Council goals for FY 2019_20 should he add the pickle ball courts to the Capital Facilities Plan. He has had lots of request for pickle ball courts.
- Ed Dickie said yes. There will be six more. They will be used.
- Herb Basso suggested multiple use courts. He asked about the problem of the courts and their settlement and movement. He wondered if they should be over excavated and put in better soil.
- Brad Hays said they have had to come in and repair the cracks every other year and they have put an overlay over it. The overlay is guaranteed for 15 years.
- Brock Jacobsen said that the Kiwanis Club has donated \$13,000 for the pickle court project.
- Ben Shakespeare said he loves the idea of a multi-use court.
- Mayor Rosenberg talked about the FY 2019-2020 Wishlist and that it needs to go on the budget and probably double the amount. He said there needs to be a Geotech look at the BMX Track before putting all the import on that hill. That is \$6,000 itself just to have the Geotech recommendation. There is already a lot of excitement about the track. He wants to authorize the money for the Geotech and get going on it. It is \$5,900.
- Brock Jacobsen said that Council has talked previously about the property tax rate and upholding the rate. We don't have numbers back from the County and probably won't until June but from what they have told us we need to look at anywhere from 5-15% increase. That value could go from \$40,000 to \$125,000.
- Ed Dickie said this is like a cost of living for the City. Expenses go up. We need to know soon.
- Brock Jacobsen said the values have gone up.
- Mayor Rosenberg talked about the City grading an 18 ft wide path for a trail off Cinnamon Circle. When we are done with the landslide project all the grading will be done for the trail.
- Brad Hays talked about the trail off Truman Drive.
- Brock Jacobsen talked about Council Goals. The only thing that will be funded right now is the BMX track. The Goals are things to focus on and things we can look at.
- Mayor Rosenberg said that we are going to continue working with the County on the shooting range.
- Herb Basso asked if we are going to have a goal to fund it. There needs to be a public meeting about it and then decide if we are going to fund it.
- Ben Shakespeare talked about the improvements to Vineyard.
- Mayor Rosenberg said the County is leaning favorable toward the 4th Quarter sales tax for transportation that would bring about 40% of the new money for the City. He talked about having Sun Tran do two bus stops in the City.
- Ed Dickie said he has had people asking if the City is going to get a bus stop at Harmon's.
- Ben Shakespeare asked about the Wildland Fire costs.
- Brock Jacobsen explained the reimbursements and expenses. The number is after expenses. Santa Clara's net income will be \$75,000.
- Mayor Rosenberg asked Brock to make a specific break out on Wildlands Fire.
- Ben Shakespeare asked about the project costs of the Rosenlof home.

- Ed Dickie said the cost so far is \$30,636. That is \$637.00 over what the Council has approved to spend. Everything has been done but the painting of the exterior and he would like to have Council's permission for a little bit more money to do that.
- Ben Shakespeare said, lets just get it done.
- Corey Bundy said there needs to be some adjustments made for lighting because the electrical bid is going to go up a little bit to change out some of the lighting. It should be \$600-700 for the lighting fixtures.
- Herb Basso asked about the EMS shortfall.
- Brock Jacobsen gave an explanation on the shortfall. A lot of it was picked up in the Fire amount. He talked about the percentages with Ivins. It is based on percentage of population and number of utility connections and that number is looked at every year.
- Ed Dickie said they have had a lot of discussion on the EMS. They will see how it goes another year and then we'll see where we are at and discuss it again.
- Randy Hancey, Interim Fire Chief, explained that a lot of the EMS are also Fire. It is a combination of an EMS and Fire Department. You can't strictly look at it as ambulance or fire rescue. They are cross-trained.
- Ed Dickie said the nice thing about the partnership with Ivins is that they pay the larger portion, but everything is split 50-50%.
- Brad Hays asked about the Impact Fee projects. Are they all in the Fund Balance?
- Brock Jacobsen said no. There are some that need to be redone. The budget will come back in May. He will need direction from the Council about the tax rate increase.
- Wendell Gubler asked about the Truth and Taxation. We need to have a purpose.
- Brock Jacobsen said we specify why we are doing what we are doing and what the money is for. One of the purposes we do it is Public Safety.

2. Discuss Scott Keller Annexation. Presented by Corey Bundy, Building & Zoning Official.

- Corey Bundy said we talked about this and Council motioned that we proceed to Planning Commission for a rezone to PD Residential. It will then come back to Council for approval. The boundary line adjustment has been approved by St. George City to come into Santa Clara. The applicant wants PDR zoning, the same zoning that's in St. George City. The ordinance requires it to come in to open space, so we decided to take it to Planning Commission. There is a stipulation that says Planning Commission can prezone it. The applicant wants to rezone it.
- Mayor Rosenberg said that this is a decision that Council has already made.
- Ben Shakespeare asked what a PDR zone is.
- Mayor Rosenberg said it means that the applicant would have to go through the zoning step again to get the entitlement. A land use discussion is premature.
- Ben Shakespeare asked if there was a density maximum or minimum for a PDR zone.
- Mayor Rosenberg said it will probably go PDR, come back to the Planning Commission, they will annex it as PDR and then the property owner will have to go with the General Plan Amendment and put the General Plan density in that. Then he'll have to get the zoning document that will have the detailed plan and development requirements. Land use hasn't even been discussed. The Planning Commission will come up with what they think that property should be. It is adjacent to medium density

residential and open space.

- Corey Bundy said they have it on the agenda for the rezoning.
- Jack Taylor, Public Works Director, asked why the City can't change the code so that people can come in as a PDR.
- Mayor Rosenberg said that the Ordinance says, "open space" or "mining and grazing".
- Corey Bundy said that annexation must come in as Open Space or the Planning Commission can rezone another zone
- Mayor Rosenberg said the Planning Commission is the land use authority. They have to take the first step in the land use process. It must go to them.
- Ben Shakespeare said that people need to be made aware that open space means it could be developed some day.

3. Discuss Small Cell Infrastructure Standards. Presented by Jack Taylor, Public Works Director.

- Jack Taylor said that the FCC has mandated that all the cities adopt a Small Cell Infrastructure design standard. The cell companies are coming into the communities and they want to add a piece of equipment to the light poles to give better cell service. The cities need to have a design standard so that when these companies come to the cities they have something to follow. We are supposed to have this adopted by the middle of April. UAMPS has a committee that they put together with people from different communities that put this design standard policy together. Rick Hansen from Washington City was on the committee. It won't affect Santa Clara too much because anywhere they put the equipment they have to have fiber connection close enough that they can run it inside the pole. They have to have a box on the ground where they can get power. It can create a cluttered streetscape. He said that we want to adopt this design standard. They can be charged \$250 a year for each pole that they use. This policy makes it so that if they want to change a pole they have to match what we have or come up with a design that we are happy with. We have to have our engineers look at it and come up with a fee. We want to be able to cover those fees. If they start coming into our City, we might have to make some adjustments.
- Ed Dickie said that this will be on the agenda for the next City Council meeting to approve the design standard.
- Corey Bundy asked if this is in addition to our telecommunication ordinance.
- Jack Taylor said that it is. This is a standard for our power poles.
- Mayor Rosenberg explained that there will be a section put into the ordinance.
- Brad Hays asked if this will include a standard for the lighting put on it.
- Jack Taylor said the lighting is already in our standard. Our standard light in Santa Clara City is the acorn light.
- Mayor Rosenberg said that we can't say no to the small cell infrastructure, but we can direct how it is done.
- Ben Shakespeare asked if there would need to be a power meter on each one.
- Jack Taylor said yes. They will pay a small impact fee. They will get charged a monthly fee. This will be on the agenda next week.

3. Staff Reports:

Brock Jacobsen

- Reminded Council about the League of Cities and Towns at the end of the month.

Corey Bundy

- The plans for the fire station have been approved and it should go out to bid soon.
- We have a lot of building speculation. Someone wants to build townhomes behind Harmon's. Patrick Manning is still working on their golf course.
- The Council continued discussion on annexation and PD zones.

Chief Randy Hancey

- The fire station plans are ready to send out for bid.
- They are busy training the new recruits. They have about 6 weeks left before they go to Hazmat training, which is another 8 weeks.
- The seasonal wildland employees will start next week. There will be 5 seasonal employees. They will do projects when they are not on wildlands. They can cut trees on the river.

Brad Hays

- Passed out the Arbor Day flyer. Arbor Day celebration will be April 13 at Canyon View Park. There will be games for kids. A Church of Jesus Christ of Latter-day Saints Ward will be coming to plant some new trees in the fire pit area. He invited the Council to come to the celebration.
- The design is close to being done for the Swiss Memorial Pioneer Park. On April 11 he will be meeting with water designs for the water feature and get an idea of what the cost will be for the water feature. He is hoping to get this out to bid by June. He would love to have this done by Swiss Days.
- At the Swiss Days Park across from Town Hall they are having Shakespeare in the Park and as soon as that is finished then the grass extension project will get done. He also has the design for the restroom that will be built there. He will bring the design to City Council.
- The environmental assessment is scheduled for the South Hills. They must do 3 different assessments. He should get those assessments by June.
- Kaden Morris did an Eagle Scout project for the City last Saturday. He did a trail from the Little League fields along the hillside.
- Dixie State University students came out to Heritage Square and planted flowers last Thursday.
- On April 24, Snow Canyon Middle School students are coming out to do a service project at Canyon View Park.

Ed Dickie

- He will bring quotes for the painting of the Rosenlof home to next week's Council meeting.
- Staff reports will come out Tuesdays instead of Friday.
- He talked about the City's safety program. Chris is running it well.

Jack Taylor

- Showed pictures of streetlights to Council. The bridge committee would like to see these lights on the Chapel Street Bridge. It would cost \$28,000 for 4 lights and that does not include the light bulbs. They are the weathered steel, which is the same type of steel that will be on the railing. There is only one bid. There will also be small lights along the bridge.
- Herb Basso doesn't like the lights. He feels that kids will climb them. He doesn't feel it fits architecturally on the bridge. He would like to make sure kids can't get a toe hold on the zigzag design.
- Jack Taylor explained how he would like to have the light designed.
- Mayor Rosenberg likes the self-weathering steel. He said he prefers to lose the latticework.
- Wendell Gubler asked if there would be a problem with them if there was a flood.
- Jack Taylor said that they aren't on the bridge. They are on the outside of it. There will be a panel so that we can change the light.
- Mayor Rosenberg asked Jack to change the latticework and put solid metal with the cutouts on the plan.
- Jack met with AMI Metering and they are going to come back with a cost on the panelist system. We can use a lot of the equipment we already have. We will eventually have to trade out all the power meters. We can phase out the old system.
- He went to the Technical Task Force Meeting today. They talked about switching power lines.
- The Purgatory Substation was put in and that is going to be a lifesaver for Washington County because it will take a lot of the load off the infrastructure. They are going to have a party to show it off.

Mayor Rosenberg

- Santa Clara has earned the Tree City U.S.A. recognition award. He thanked Staff for making this happen as well as the safety program.

4. Adjournment:

Meeting Adjourned at 7:10 p.m.

Chris Shelley – City Recorder

Date Approved: _____