



Fee: \$200.00

ROAD DEDICATION

Road dedication is the process of converting private property into public use as a roadway.

A TRC meeting (typically held each Thursday morning at 8:00 AM) is required prior to the application submittal; please call (435) 656-4690 Ext. 2 to make an appointment.

Date of TRC meeting: _____ Time: _____

APPROVAL SUBMITTAL CHECKLIST

The Planning Division will only accept complete applications with supporting documents as outlined below. Submitting an application doesn't guarantee that this application will be placed on the next City Council agenda.

The following is required as part of the application form submittal:

- Complete application form
- Non-refundable fee made to Santa Clara City
- Obtain signature of the owner(s) on the application and any authorized representatives
- Engineering drawings

APPROVAL CRITERIA

The planning division will forward a copy of the plat and engineering drawings to the City Engineer and the City Surveyor for their review and comments. As per Utah Code 10-9a-607, the proposed road and dedication plat must meet the municipality standard for roads. Once approved by the City Engineer and City Surveyor, the final dedication plat and financial guarantee for all improvements have to be approved and accepted by the City Council.

FOR YOUR INFORMATION

This application can be filled out online at: <https://sccity.org/building-planning-zoning/>

Copies of the applicable Santa Clara City Zoning Ordinances and other helpful information are also found at this web link.

SANTA CLARA CITY ROAD DEDICATION APPLICATION

Date Submitted/Completed: _____ Fees (Office Use): _____ Receipt Number (Office Use): _____

Property Owner Contact Information

Name(s): _____

Phone: _____ Email Address: _____

Mailing Address: _____ City: _____ State: _____ ZIP: _____

Authorized Representative Contact Information

Name of Person Authorized to represent the Property Owner(s): _____

Phone: _____ Email Address: _____

Mailing Address of Authorized Person: _____ City: _____ State: _____ ZIP: _____

Property Information

Address: _____ Parcel ID SC-

Street Name: _____ Subdivision Name: _____ Current Zoning:

Project Narrative:

Property Owner Affidavit

I (We), _____, depose and say that I (we) am (are) the owner(s) of the property identified in this application and that the statements herein contained, the information provided in the attached plans and other exhibits are in all respect true and correct to the best of my (our) knowledge.

(Property Owner)

(Property Owner)

Subscribed and sworn to me this _____ day of _____, 20_____,

(Notary)

Authorized Representative Affidavit

I (We), _____, the owner(s) of the real property described in the attached application, do authorized as my (our) representative(s), _____, to represent me (us) regarding the attached application and to appear on my (our) behalf before any administrative or legislative body in the County considering this application and to act in all respects as our agent in matters pertaining to the attached application.

(Property Owner)

(Property Owner)

Dated this _____ day of _____, 20_____, personally appeared before me _____, the signer(s) of the Representative Authorized Affidavit who duly acknowledged to me that they executed the same.

(Notary)