



**RESIDENTIAL PLAN
REVIEW CHECKLIST**

Santa Clara City
2603 Santa Clara Drive
Santa Clara, Utah 84765
(435) 656-4690 Fax (435) 879-5298

Contractor: _____

Plans: Approved Disapproved

Subdivision: _____

Date: _____

Encroachment: Approved Disapproved **Comments:** _____

	Pass	Fail	Applicable		Comments
			Yes	No	
1 Permit Application			<input type="checkbox"/>	<input type="checkbox"/>	
2 Site Plan			<input type="checkbox"/>	<input type="checkbox"/>	
3 Res Check			<input type="checkbox"/>	<input type="checkbox"/>	
4 NOI			<input type="checkbox"/>	<input type="checkbox"/>	
5 Release of Liability			<input type="checkbox"/>	<input type="checkbox"/>	
6 Const. Site Maint. Agreement			<input type="checkbox"/>	<input type="checkbox"/>	
7 Engineering			<input type="checkbox"/>	<input type="checkbox"/>	
8 Truss Layout			<input type="checkbox"/>	<input type="checkbox"/>	
9 Exterior Sheer			<input type="checkbox"/>	<input type="checkbox"/>	
10 Interior Sheer			<input type="checkbox"/>	<input type="checkbox"/>	
11 Footing / Foundation Plan			<input type="checkbox"/>	<input type="checkbox"/>	
12 Hold Downs / FTG Plan			<input type="checkbox"/>	<input type="checkbox"/>	
13 Smoke Detectors			<input type="checkbox"/>	<input type="checkbox"/>	
14 Carbon Monoxide Detector (1 per habitable level)			<input type="checkbox"/>	<input type="checkbox"/>	
15 GFI Outlets			<input type="checkbox"/>	<input type="checkbox"/>	
16 ARC Fault Circuits			<input type="checkbox"/>	<input type="checkbox"/>	
17 Electrical Meter			<input type="checkbox"/>	<input type="checkbox"/>	
18 Subpanel			<input type="checkbox"/>	<input type="checkbox"/>	
19 Outlet Position			<input type="checkbox"/>	<input type="checkbox"/>	
20 Fire Door			<input type="checkbox"/>	<input type="checkbox"/>	
21 5/8 Type X			<input type="checkbox"/>	<input type="checkbox"/>	
22 Gas Meter			<input type="checkbox"/>	<input type="checkbox"/>	
23 Thermal Expansion			<input type="checkbox"/>	<input type="checkbox"/>	
24 Seismic Restraint			<input type="checkbox"/>	<input type="checkbox"/>	
25 Combustion Air			<input type="checkbox"/>	<input type="checkbox"/>	
26 Tempered Windows			<input type="checkbox"/>	<input type="checkbox"/>	
27 Egress Windows			<input type="checkbox"/>	<input type="checkbox"/>	
28 Protection Post			<input type="checkbox"/>	<input type="checkbox"/>	
29 Jacuzzi Access			<input type="checkbox"/>	<input type="checkbox"/>	
30 Attic Access			<input type="checkbox"/>	<input type="checkbox"/>	
31 Set Backs			<input type="checkbox"/>	<input type="checkbox"/>	
32 Wall Height			<input type="checkbox"/>	<input type="checkbox"/>	
33 Building Height			<input type="checkbox"/>	<input type="checkbox"/>	
34 IRC Reference			<input type="checkbox"/>	<input type="checkbox"/>	
35 Attic Ventilation			<input type="checkbox"/>	<input type="checkbox"/>	
36 Penetrations			<input type="checkbox"/>	<input type="checkbox"/>	

	Pass	Fail	Applicable		Comments
			Yes	No	
37 HVAC / FAU/Calculations			<input type="checkbox"/>	<input type="checkbox"/>	
38 18" Platform			<input type="checkbox"/>	<input type="checkbox"/>	
39 Electrical Plan			<input type="checkbox"/>	<input type="checkbox"/>	
40 Rock Wall			<input type="checkbox"/>	<input type="checkbox"/>	
41 J-Metal Weep Screed (show stucco detail)			<input type="checkbox"/>	<input type="checkbox"/>	
42 Landscape Design					
Requirements			Pass	Fail	
43 Drawn to scale with scale indicated (minimum 18" x 24" paper)			<input type="checkbox"/>	<input type="checkbox"/>	
44 North arrow			<input type="checkbox"/>	<input type="checkbox"/>	
45 Size, location, and width of any easements or right of ways			<input type="checkbox"/>	<input type="checkbox"/>	
46 Property line defined and labeled			<input type="checkbox"/>	<input type="checkbox"/>	
47 Names and locations of ALL Adjacent streets (including private streets)			<input type="checkbox"/>	<input type="checkbox"/>	
48 Location of proposed and existing structures or additions			<input type="checkbox"/>	<input type="checkbox"/>	
49 Setback dimensions front, rear and all sides			<input type="checkbox"/>	<input type="checkbox"/>	
50 Outside building dimensions and distances between buildings on			<input type="checkbox"/>	<input type="checkbox"/>	
51 Driveway, exterior stairs, landings, patios, and decks & HVAC loc.			<input type="checkbox"/>	<input type="checkbox"/>	
52 Relative ELEVATIONS of top of finished floor and lot corners, street grades/finished grades			<input type="checkbox"/>	<input type="checkbox"/>	
53 Proximity of building to any slopes greater than 2 horizontal to 1 vertical showing steepness and height of slope (cross section of contour showing property line)			<input type="checkbox"/>	<input type="checkbox"/>	
54 Location, type, and elevation, of any retaining walls (including rock walls)			<input type="checkbox"/>	<input type="checkbox"/>	
55 Show drainage plan			<input type="checkbox"/>	<input type="checkbox"/>	
56 FOR PUD - provide building footprint on plot plan			<input type="checkbox"/>	<input type="checkbox"/>	
57 Include special notes from recorded plat			<input type="checkbox"/>	<input type="checkbox"/>	
58 Identify lot pins - pins in place for inspection			<input type="checkbox"/>	<input type="checkbox"/>	
59 If corner lot, indicated which way house faces			<input type="checkbox"/>	<input type="checkbox"/>	
60 Indicate main entry way/front door			<input type="checkbox"/>	<input type="checkbox"/>	
61 Indicate water, power, and gas meter locations			<input type="checkbox"/>	<input type="checkbox"/>	

	Yes	No	Applicable		Comments
			Yes	No	
* Received CD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
* Plans to be RED LINED	<input type="checkbox"/>	<input type="checkbox"/>			
* Plans to be RE-DRAWN	<input type="checkbox"/>	<input type="checkbox"/>			
* Reviewed by Health Dept.	<input type="checkbox"/>	<input type="checkbox"/>			