



SANTA CLARA CITY
BUILDING INSPECTION REQUEST
<http://city.mycityinspector.com/login>
(435) 879-5313

WE PREFER ALL BUILDING INSPECTIONS TO BE REQUESTED ONLINE.
PLEASE GO TO: <http://city.mycityinspector.com/login>

USERNAME: permit number (for example 17-000)

PASSWORD: first 5 characters of builder name + permit number as stated above

Example Login

USERNAME: 17-011

PASSWORD: build17-011

YOU MAY ALSO CALL THE INSPECTION VOICEMAIL LINE. PLEASE HAVE THE FOLLOWING
INFORMATION READY BEFORE YOU CALL AS THIS IS A RECORDING:
(435) 879-5313

CALLER NAME: _____

CALLER PHONE NUMBER: _____

LAST 3 DIGITS OF PERMIT NUMBER: _____

ADDRESS TO BE INSPECTED: _____

TYPE OF INSPECTION REQUESTING: _____

DATE & *TIME FOR INSPECTION: _____

***TIME OF INSPECTION IS APPROXIMATE.**

It is recommended that you request online or call the building inspection line instead of the main phone number (especially on the weekends or the inspection request will be delayed 1 to 2 days). When you schedule online or call the building inspection line the requests are scheduled and the inspection completed within 24 hours of the request.

*NOTE: Please do not request until ready for inspection.