

Santa Clara City Technical Review Committee Minutes

Thursday- January 28, 2021

TIME: 8:30 A.M.

I. Present

Rick Rosenberg, Mayor
Brock Jacobson, City Manager
Tyrel Hansen, Fire
Jack Taylor, Public Services Manager
Corey Bundy, Building Official
Bob Nicholson, City Planner
Sherrelle Pontarelli, Parks Admin
Kristelle Hill, Public Services Admin.
Chris Shelly, City Recorder

II. New Business

- A) Approval of January 21, 2020 minutes. *Approved with corrections as per Corey Bundy.*
- B) Home Occupation Conditional Use at 3778 Rachel Drive to home office – Dustin Jones, applicant. *Office only, no signs no one will be coming to the home. Approved, fee waived.*
- C) Home Occupation Conditional use at 2096 Rachel Drive for home office – Jarret Waite, applicant. *Wife is a Dietitian and will doing an online Course on habits to be healthy. No one will be coming to the home, no signs. Approved, fee waived.*
- D) Home Occupation Conditional Use at 2794 Circle Drive for Home Office – Carrie Wimmer, applicant. *Tabled.*
- E) Business License at 2728 Santa Clara Drive (Ryan Anderson property) for a bike rental and repair shop – Kyle Fosselman, applicant. *Wants to use the garage to hold the merchandise. It is running through the website. Corey- Ryan had approved to have a business on the property that has been approved. For this use, it would need an amendment. Bob- Historic District mixed use is the same as a commercial zone. If it is going in the front house, it should be fine. It is a permitted use for a Bike Shop. Corey- It will be a full business. Questions about parking. Bob- Will need a better site plan. That way it can be looked at and figure out where to go from here. Kyle- We do not anticipate having more than 4 to 5 people at one time. They pick the pickup time they want on-line. Will get a detailed site plan. Jack- The issue with the parking is it is just dirt; it will track all over the road. It will need road base. Randy- It need a minimum of road base to get a fire truck back to the back of the building. Jack- Create a better site plan. Corey- What type of sign are you putting in? Kyle- Staking in a Nylon Banner. Corey-That will not meet code. Fill in a sign permit. It will need to be a monument sign to be approved by the Historical District. Kyle- Will come back to the next TRC.*

- F) Commercial Business, Core Care Agency in the Town Square 2297 Santa Clara Drive #B – Carine Rwabukamba, applicant. *Office purposes, 6 offices and a waiting/reception room. Randy- Will need a fire inspection. Corey- What type of sign will you have? Carine- Will fill out sign permit. Approved, but will need fire inspection.*
- G) Special Event Permit for a pickleball tournament at Gubler Park, date of event 5/12-15/2021 – Rob Davidson, application. *Wants to use all 6 courts, full day event. Rob- Last year received a discount, requested the same for this year. Brock-Will approve it. Stick to Covid Guidelines. Rob-Will keep to all protocols. Brock- Sherrelle will get back with you for the pricing. Approved.*
- H) Misc items- *None.*

III. Adjournment

Meeting Adjourned by: Brock Jacobsen, City Manager
Minutes Submitted by: Sherrelle Pontarelli

Time: 9:31 AM
Date: 2/2/2021