

**SANTA CLARA CITY COUNCIL MEETING
WEDNESDAY, AUGUST 24, 2022
MINUTES**

THE CITY COUNCIL FOR THE CITY OF SANTA CLARA, WASHINGTON COUNTY, UTAH, met for a Regular Meeting on Wednesday, August 24, 2022 at 6:30 p.m. in the City Council Chambers of the Town Hall at 2603 Santa Clara Drive, Santa Clara, Utah. Notice of the time, place and agenda of the meeting was provided to the Spectrum and to each member of the governing body by emailing a copy of the Notice and Agenda to the Spectrum and also, along with any packet information, to the mayor and each council member, at least two days before the meeting. The meeting will be broadcast via You Tube linked on our website at <https://sccity.org/meetings>.

Present: Mayor Rick Rosenberg
Council Members: Jarett Waite, Ben Shakespeare, Christa Hinton, Leina Mathis and Denny Drake
City Manager: Brock Jacobsen
City Recorder: Chris Shelley

Others Present: Dustin Mouritsen, Public Works Director; Ryan VonCannon, Parks & Trails Deputy Director; Gary Hall, Power Director; Jim McNulty, City Planner; Cody Mitchell, Building Official; Ryan Scholes; Susan Dransfield, Regent DAR;

1. **Call to Order**: Mayor Rosenberg called the meeting to order at 7:55 p.m. He introduced himself and the City Council.
2. **Opening Ceremony**:
 - Pledge of Allegiance: Jarett Waite
 - Opening Comments: Jarett Waite
3. **Conflicts and Disclosures**: None.
4. **Working Agenda**:
 - A. **Public Hearing(s)**: None.
 - B. **Consent Agenda**:
 1. **Approval of Claims and Minutes**
 - Aug. 10, 2022 Regular City Council Meeting Minutes
 - Claims through Aug. 24, 2022
 2. **Calendar of Events**
 - Sept. 7, 2022 City Council Work Meeting
 - Sept. 14, 2022 Regular City Council Meeting
 - Sept. 22-24, 2022 Swiss Days
 - Sept. 28, 2022 Regular City Council Meeting

Motion to Approve the Consent Agenda as presented.

Motion by Ben Shakespeare, seconded by Leina Mathis.

Voting Aye: Leina Mathis, Jarett Waite, Denny Drake, Christa Hinton and Ben Shakespeare.

Voting Nay: None.

Motion Carried.

C. General Business:

1. Introduction of New Employees.

- Mayor Rosenberg tabled this item until a future meeting.

2. Consider approval of a Proclamation to set the week of September 17 – 23rd as Constitution Week. Presented by Karen Shuman, Daughters of the American Revolution.

- Mayor Rosenberg asked Leina Mathis if she would help with Constitution Day.

- Leina Mathis said she would.

- Mayor Rosenberg said that he would send her the information. It will be a similar program as last year.

Motion to Approve a Proclamation to set the week of September 17 – 23rd as Constitution Week.

Motion by Denny Drake, seconded by Christa Hinton.

Voting Aye: Jarett Waite, Leina Mathis, Ben Shakespeare, Christa Hinton and Denny Drake.

Voting Nay: None.

Motion Carried.

3. Consider approval of Partial Plat Amendment for Lots 1 and 2 of the Santa Clara Heights, Plat A Subdivision. Applicant, Gordon Crofts. Presented by Jim McNulty, City Planner.

- Jim McNulty reported that Gordon Crofts is requesting to amend the Santa Clara Heights, Plat A Subdivision. This includes changes to Lots 1 and 2 of the subdivision plat as per the Staff report. Mr. Crofts owns both properties and is looking to create more usable space behind Lot 2 while cleaning up the Lot 1 property. The Planning Commission held a public meeting on this item on August 11, 2022. He said that Lot 1 is currently 20,037 sq. ft. and will be decreased to 15,480 sq. ft. (0.35 acres). Lot 2 is currently 17,860 sq. ft. and will be increased to 22,521 sq. ft. (0.52 acres). Both lots have existing single-family homes on them. Both amended lots will meet the area, width, and yard regulations as per Section 17.65.050 of city ordinance. The applicant recently purchased the home on Lot 1. Mr. Crofts also owns the home on Lot 2. The proposed partial plat amendment would allow for the home on Lot 2 to have a more usable back yard area. Lot 1 will also have a usable back yard directly behind the existing home. The applicant intends to clean-up the Lot 1 property. He stated that notices were sent to the property owners within the Santa Clara Heights, Plat A Subdivision. No responses have been received by city staff as of the writing of this report. The property has also been posted for a public meeting as per State Code requirements. He said the reviewing departments as far as building goes, if the applicant proposes to do any additional structures, he would have to submit a Geotech on either one of the lots, would need to

show the public utility easements (PUE's) and any public utility easement that's affected by this amendment needs to be relocated. A final mylar with signature blocks is required. He stated that on August 11, 2022, the Planning Commission held a public meeting and forwarded a recommendation of approval to the City Council. Planning Staff recommends that the City Council approve the Partial Plat Amendment for Lots 1 and 2 of the Santa Clara Heights, Plat A Subdivision to the City Council subject to the following conditions:

1. That the applicant be required to comply with the recommendations from all City reviewing departments.
2. That the Owner's Dedication & Acknowledgement be signed prior to final plat recordation.
3. That the applicant be required to record the amended subdivision plat and provide an electronic copy to city staff.

He said that the applicant's representative, Ryan Scholes, was here earlier but he had another appointment at 7:30 so he had to leave. He did not attend the Planning Commission meeting.

Motion to Approve a Partial Plat Amendment for Lots 1 and 2 of the Santa Clara Heights, Plat A Subdivision as presented and subject to the conditions presented in the Staff report. Applicant, Gordon Crofts.

Motion by Denny Drake, seconded by Jarett Waite.

Voting Aye: Denny Drake, Jarett Waite, Ben Shakespeare, Christa Hinton and Leina Mathis.

Voting Nay: None.

Motion Carried.

4. Consider approval of Resolution 2022-08R authorizing application to amend the existing BLM right of way in South Hills to facilitate new drainage channel. Presenting by Dustin Mouritsen, Public Works Director.

- Dustin Mouritsen reported that when the Hills Phase 3 was developed the contractor made a mistake and installed a new drainage channel on BLM property in our existing power and water easement. BLM would like us to amend the existing easement adding the drainage channel. We will be responsible for maintenance (which we would have been anyway) but now it will be easier since it will be located inside an easement instead of having to access it from residents' property. This does require a resolution to adopt this amendment of the existing BLM right of way. He showed a map of the easement to the City Council. He stated that there is no cost to add this into that easement.

Motion to Approve Resolution 2022-08R authorizing application to amend the existing BLM right of way in South Hills to facilitate new drainage channel as presented.

Motion by Jarett Waite, seconded by Leina Mathis.

Voting Aye: Leina Mathis, Denny Drake, Christa Hinton, Ben Shakespeare and Jarett Waite.

Voting Nay: None.

Motion Carried.

- Ben Shakespeare said there is no curb and gutter at the top of the circle. Is there a reason for that?

- Dustin Mouritsen said that there is no lot there.

- Mayor Rosenberg said it is left open to provide future access to the BLM.

5. **Reports:**

A. **Mayor / Council Reports**

Ben Shakespeare:

- He thanked Dustin Mouritsen and the City Staff for their work.

Leina Mathis:

- She reported on LPC. She was asked to remind the Council about the Utah Mayors' Dinner on Sept. 22.
- Mayor Rosenberg reminded Leina that Sept. 22 is Swiss Days.
- Leina Mathis said there is a survey coming out from LPC which is an outcome survey, and they are going to highlight transportation and water and they want us to submit responses back on it.

Jarett Waite:

- He attended a Mosquito Abatement Meeting. There is an RDA in St. George for the property where the old airport was located, and the Mosquito Abatement District gets tagged on that for taxes and it is for such a small part of that property. He said they are trying to decide if they are going to dispute that.
- He attended the construction meeting for Utopia. Right now, they are getting about 3,000 linear feet done a week. They operate on just one side of the road and then they run it across the street to the houses. They are hoping to get to 10,000 feet a week and are bringing on some contractors to get the production up. They expect to have the Heights done in early December. They are waiting for a UDOT permit to get from Tonaquint to here. That is what is holding them up to get the fiber to our City.
- He got a request from a citizen that on our website that we make it very easy to find public notices. He suggested making that one of the first things you see on our website.
- He told Jim McNulty that he would like to start thinking about a General Plan update and do that in house if we can. We are almost to build-out so there isn't going to be a lot of changes, but it would be nice to get some feedback and make some updates.

Denny Drake:

- Nothing to report.

Christa Hinton:

- Nothing to report.

Mayor Rosenberg:

- He said he has been out of town quite a bit. He missed the MPO meeting.
- He got a report that UAMPS went well. He said he feels better every day about our investment in the carbon-free power project. He feels that will pay big dividends for the City in the future.
- He thanked Staff and everyone in the Council for what they do.

6. **Executive Session: None.**

7. **Adjournment:**

Motion to adjourn by Ben Shakespeare.

Seconded by Christa Hinton with all members present voting aye.

Meeting Adjourned at 8:10 p.m.

Chris Shelley – City Recorder

Date Approved: _____