

**SANTA CLARA CITY COUNCIL WORK MEETING  
WEDNESDAY, JANUARY 7, 2015  
MINUTES**

THE CITY COUNCIL FOR THE CITY OF SANTA CLARA, WASHINGTON COUNTY, UTAH, met for a Work Meeting on Wednesday, January 7, at 5:00 p.m. in the City Council Chambers of the Town Hall at 2603 Santa Clara Drive, Santa Clara, Utah.

Notice of the time, place and agenda of the meeting was provided to the Spectrum and to each member of the governing body by emailing a copy of the Notice and Agenda to the Spectrum and also, along with any packet information, to the mayor and each council member, at least two days before the meeting.

Present: Mayor Rick Rosenberg  
Council Members: David Whitehead, Jerry Amundsen, Ken Sizemore, Mary Jo (Tode) Hafen, Herb Basso (arrived at 5:15 p.m.)  
Admin Director: Edward Dickie  
Recorder: Chris Shelley

Others Present: Brock Jacobsen, Admin Director; Jack Taylor, Public Works Director; Brad Hays, Parks Director; Dan Nelson, Fire Chief; Bob Flowers, Police Chief; Judge Ken Armstrong; Matt Ence, City Attorney;

1. **Call to Order:** Mayor Rosenberg called the meeting to order at 5:02 p.m. Mayor Rosenberg talked about former City Council member Clark Gubler who passed away on January 2, 2015. Mayor Rosenberg and many of the people present at the meeting tonight attended the funeral earlier today. Mayor Rosenberg commented that Clark was a wonderful example to him personally and a great City Councilmen; he will be greatly missed.

2. **Working Agenda:**

**A. General Business:**

1. Discussion of Parks & Trail Construction and Restoration Priorities. Presented by Brad Hays, Parks Director.

- Brad Hays discussed his priorities for the Parks Department and wanted to make sure City Council was in agreeance. Brad's first priority is to take care of the trail from Cinder Circle to Claude Drive. They hope to fund this project in-house to save money. This has been a long-term project. The second need is a restroom facility at the Canyon View Park. It was built for a small community, has no heat and has no locks. Currently Brad has a portable toilet at the park to help the facility needs during cold months. Half of the funds needed could come from Impact Fees, the other half would have to come from the General Fund or RAP Tax. The next project on the priority list would be to complete the Cemetery Expansion Project that started in 2009. There weren't enough funds back then to complete the project. To complete it, they would put asphalt along

the church and the East wall. Brad would also like to pave the entryway under the arch between the historic section and the center section. Brad commented it would require 89 new housing permits and about \$350,000 to complete these projects. Gubler Park is currently in the design phase of Phase 4 and is expected to be complete 2015-2016. Brad asked if Council would prefer him to complete the trail from Red Mountain to Gubler or would they prefer he complete Gubler Park. A retaining wall was added during the engineering study for the Impact Fees; that amount is not included in these estimates and would require an additional \$165,000.

- Tode Hafen asked if the pickle-ball courts would be affected.
- Brad commented the pickle-ball courts will be put in by the developer and is not affected by these projects.
- Mayor commented the restroom at Canyon View Park should be a top priority.
- Brad commented he would like to use the RAP Tax, if possible, to fund the restroom. Those funds are not available until April 1<sup>st</sup>. He thought it would be more beneficial to not use the General Fund and to wait for the RAP Tax.
- Ken Sizemore asked if the \$50,000 was half of the costs.
- Brad commented it is half of the total \$100,000 cost. He would like a restroom facility that can support large crowds, such as the car show, and that looks nice. Currently the restroom facilities at the park have picnic tables and hang out spots for young kids. Inappropriate activities continue to be happening there, including vandalism. The new facilities would have locks and would be ADA Compliant.
- Mayor mentioned the possibility of using the General Fund to fund the bathroom project now, then paying it back with the RAP Tax when it becomes available in April.
- Brock commented it would be a Council decision to overspend the General Fund for the current fiscal year because this expense was not in the original budget; knowing the money would come back the following fiscal year.
- Herb Basso asked what would be included in the new building such as a snack bar or concession counter.
- Brad commented the new building hasn't been designed yet, but he is open to suggestions.
- David Whitehead asked what the schedule for the restroom would be.
- Brad commented it could be approximately two months for the engineering.
- Tode asked Brad what the cost estimate is on the trail.
- Brad commented the hired out cost is approximately \$40,000.
- Tode asked if the work could be done in-house to save costs.
- Brad was unsure what the costs would be for in-house time and equipment.
- Herb Basso commented he would like to have more security cameras at the Little League fields.
- Brad commented the Canyon View Park and Little League Fields both need security cameras.
- Herb asked if we could use the revenue off the cell towers to fund these projects.
- Brock commented the revenue from the cell towers could be used toward funding projects, but it would be up to City Council to decide how those funds are used.
- Herb commented he would like to see funds go to the ball fields.
- Brad commented there are more projects that need to be done, which are not included in the RAP Tax or Impact Fee funding. Some of those projects are the restroom at Canyon View park, which was discussed earlier, the Skate Park, the conversion of the

- tennis courts to pickle-ball courts, and repairs at Little League Fields to prevent future flooding. With each rain event, sediment gets added to the detention basin causing it to rise, which can cause the fields to flood easier during each rain event. The hillside on the other side continues to migrate into the park as well. Brad asked Council if they would like to continue to repair the park or possibly move the parks to a new location.
- Ken Sizemore asked if Brad has discussed this with the Little League Organization.
  - Brad replied he hasn't.
  - Mayor Rosenberg asked where we would move the fields.
  - Brad commented there are 20 acres near Gubler Park, but we would need something on this side of town.
  - Mayor, Council and Brad discussed ways to fix the hillside and flooding of Little League. They feel the City needs to maintain the fields and keep them safe and possibly look for an alternate location for the future.
  - Mayor Rosenberg commented we should talk to the Little League Organization to see if they will help with funding on the repair of the fields. He also suggested a berm or levy that would run parallel to the fields. There could be a drain system on the inside that you could close off to get some protection on the fields. We will also need to look at a sediment removal program to remove sediment from the damn. These would be some long-term solutions.
  - Herb Basso asked how the Skate Park was going.
  - Brad commented it is really popular for scooters and for kid's ages 5-12. However, it needs some work. He's worried someone is going to get hurt and has someone coming to look at it.
  - Brad mentioned the trail on the Lava Cove side washed out at the Arboretum. He asked Council if they want him to repair it.
  - Ken asked if there have been any comments or complaints about the trail.
  - Brad replied he hasn't had any comments.
  - Ken commented the wash isn't what it was 20 years ago; he doesn't think we should spend the money on repairing the trail.
  - Mayor agreed we should not be spending money on it; there is water flowing all the time now.
  - Brad commented there are \$396,000 Impact Fee eligible funds for the Arboretum.
  - David Whitehead asked if we don't use the Impact Fee money to repair the trail, could we use the money elsewhere.
  - Brad commented the decision would be up to City Council.
  - Mayor commented we could move the funds as long as the place we move it to be is inside the study as well.
  - Ken commented he doesn't feel Council should be spending the RAP Tax money before we have it or before we know what the final amount will be. He would like to discuss all RAP Tax eligible projects, including the Arts, at the budget retreats.
  - Ed Dickie commented all of these projects, including the RAP Tax, would be discussed at the budget retreats.
  - Ken commented if we do remove the Little League ball fields, in the future, we could use that area for other uses such as a soccer field, etc.

2. Review Emergency Plan. Presented by Bob Flowers, Police Chief.

- Bob Flowers reviewed and updated the Emergency Plan. He updated the phone numbers. He would like Mayor and Council to review it and adjust it as they see fit. It is a pre-disaster document. It goes over our procedures for disasters. It was updated last in 2006 but we look at it every year an update as necessary. Basically the phone numbers get updated each year but the document itself is well done. When he gets the final approval of this plan, he will give a hard copy to all City Council members with all contacts so every member knows what to do during an emergency.
- Herb Basso asked Jack what we do to protect our power and water source.
- Jack commented we update our source protection as required by the State. Our water system is hard to protect, almost anyone can access it via his or her property or fire hydrant. Our power has seen a lot more vandalism. A man in Murray City got into a substation to steal wire and ended up catching on fire and falling to the ground. He escaped with an accomplice but ended up losing both arms.
- Herb asked how we are protecting the source of our water.
- Jack commented our staff is going up to our tanks often and watching as well as St. George's staff.
- Bob commented he feels confident in our system and where we are.
- Mayor commented some of the verbiage in the document is out of date. Some of the names have changed on the infrastructure and the maps have been updated.
- David Whitehead asked what we would do in a power outage. He asked Jack if our generators could run the City in this case.
- Jack commented the generators could not run the whole City. We would have to open up new circuits and get power elsewhere.
- Mayor asked if we had a written plan for supplying power and water in the case of an emergency.
- Jack commented we don't have a written plan but need to get one in place.
- David asked if the generators would be able to pump water to our residents.
- Jack commented we would have to rely on the Conservancy District. You could take a generator to Snow Canyon to get power to our well, however we don't have a generator to take.
- Mayor asked if we could isolate our system.
- Jack commented we couldn't isolate our system from Ivin's and St. George.
- Mayor commented all the sources are interconnected because we are all a part of the Rural Water Supply Agreement. They can't isolate us and we can't isolate them. The Snow Canyon compact is a multi-agency system.
- Jack commented we own 100% of Well 6 and Well 7 and we own 24% of Wells 1-5. If we lost power there, we would need a generator at each pump to get the water moving. Each of our wells can pump about 1,000 gallons per minute each. St. George has generators they could use to power all the wells. He will talk to them at his next meeting.
- Tode Hafen asked if such a disaster did take place, would residents requiring oxygen be on their own, or if the disaster plan would take them into consideration.
- Jack commented they would more than likely need to go to a hospital where there would be a backup power source.
- Herb commented he would like to identify and prioritize how to effectively work a power outage.
- Jack commented we could implement rolling black outs in our City because it is still

small. It would be enough rotating power to keep freezers cold.

- Bob commented we do have an emergency plan that specifies rules for individuals who require oxygen or with special needs. We like to keep a list of those individuals who need help so we can assist when needed.

- Dan Nelson commented most people have extra oxygen supplies in case of emergencies as well. We assist with lighting and anything else they may need.

3. Discuss designated shootings sites. Presented by Bob Flowers, Police Chief.

- Bob Flowers discussed long-term and short-term options for the shooting range at the South Hills. The BLM has a plan that will allow a City to take control or lease land owned by them. Most of the leases are recreational based, require an improvement plan and there are other restrictions for use of the land. Bob feels this might be a good long-term option. Bob met with the BLM director and feels it would be a two-year process at minimum.

Bob and his Staff drove to the proposed site and discussed restricting shooting inside City limits. The land is used for many recreational uses, hiking, biking, climbing, etc. He feels it is unsafe to have shooting near these other activities.

Bob's recommendation would be to have Council ride out to the area to get a feel for the area before deciding to allow or restrict the use of guns.

- Herb Basso asked for a map of the proposed site to know where to go. He asked if the site earlier proposed was inside the City limits.

- Bob commented it was inside the City limits. People not familiar with the area, would not know which hills to not cross over to be near the gunfire. Bob also noted it is noisy and there is a lot of trash.

- Herb asked about individual property owners using guns to protect their livestock inside the City limits.

- Bob commented the law is clear that you can use a weapon to protect yourself, your property or your livestock/domestic animals in self-defense.

- Mayor commented they would try and get the Council members out to look at the proposed site in February. Mayor thanked Bob for his time and work.

Matt Ence left the meeting at 6:10 p.m.

4. Review Line Extension Policy. Presented by Jack Taylor, Public Works Director.

- Jack Taylor discussed the Line Extension Policy. The original policy was done in 1996 and has worked well up until the last five years. Costs of materials and wages have gone up significantly so it became time to redo the Policy. We have it done now with the costs of material and labor wages.

- Mayor asked what the net effect per lot is.

- Jack commented he ran some projected numbers and it was about a \$56 increase per lot. He feels good about the Policy. He would like to review the connection fees. The connection fee for commercial went down and the residential fee went up. Jack would like Council to look over the Policy and get back to him. This will need to be approved by Resolution at a later date.

Jack commented there haven't been any complaints on the way we put in our power

system. He tries to be consistent and fair.

- Mayor commented he hasn't had any complaints for a long time. Lonnie Gubler wondered why we did it this way but it was not a major issue.
- Jack commented we are able to keep the consistency of our equipment. We know what is in our system and we know it is reliable.
- Mayor commented it could be a lot more expensive to bid and hire out these jobs because we would have to pay our employees to oversee a job that we are also paying out.
- Jack commented a lot of the cities in our County do their own work. Some of them hire out as well. Jack feels it is a good thing for our City to continue to do the work.

5. Review Budget Retreat Dates. Presented by Edward Dickie, City Manager.

- Ed Dickie discussed the Budget Retreat date is set for February 27<sup>th</sup> from noon to 5 p.m. or 6 p.m. Ed would like Mayor and Council's goals by January 14<sup>th</sup>, 2015.
- It was discussed that February 27<sup>th</sup> won't work for the Budget Retreat.
- A new date for the Budget Retreat was set for March 4<sup>th</sup>, 2015 from noon to 5 p.m., lunch will be provided.
- The Work Meeting will be cancelled.

**3. Staff Reports:**

Judge Ken Armstrong

- Judge Armstrong gave Mayor and Council an update on what the Court has been doing this past year. He explained how the Court improves the quality of life in our communities. One example is requiring proof of insurance for 6 months to a year.
- There were 723 traffic cases filed and 973 charges. There can be more than one charge on a case.
- There were 33 DUI's in both Santa Clara and Ivin's. These numbers are from anyone getting a citation in our jurisdiction. Not just residents.
- There were 143 misdemeanors filed, 211 charges, 16 assaults, 45 alcohol related violations (not DUI), 47 drug related cases, 14 domestic violence cases and 90 other misdemeanors.
- Ken feels we have a good, user friendly, professional court and a good team. He gives a lot of credit to Chris Shelley and Lisa Bundy. He thanked Mayor and Council for their support.
  - Ken Sizemore asked how many numbers come from the Santa Clara community.
  - Judge Armstrong commented the police would have to give actual numbers. He doesn't have the data for that.
  - Herb Basso asked if the numbers have increased or decreased from last year.
  - Judge Armstrong commented the misdemeanors have increased, by approximately three charges, and the non-violent cases have decreased.
  - Ken Sizemore asked if it is mostly legal prescriptions or other drugs for the arrests.
  - Judge Armstrong commented it's usually marijuana and spice.

### Fire Chief Dan Nelson

- DWR River Project will be starting around the end of January or first of February. He signed an agreement the same as last year. This project pays wages for personnel and equipment.
- They have been busy with medical and miscellaneous calls. He reminded Council and people present to change the batteries in their alarms. A lot of their calls end up being in the middle of the night and it is usually a battery issue.
- He traded an old fire truck that had no use for a 1962 American Le France engine that can be used for the Swiss Days Parade or for other prop uses. It is a collectible and will be put to good use. It requires new paint.
- Winter Fire School is this Friday and Saturday.
- He is working on two Federal Grants and one State Grant. He couldn't get the grant he wanted. Instead of dropping the grant, we sponsored it; they will pay 95% of the costs.
- There isn't a class date for the CERT Class. Once we take the CERT Class, we can take the Instructor Class, and then train and set up our Community Emergency Response Team.

### Brad Hays

- Volunteers are donating their time to the City. They are working on the Jacob Hamblin trail, repairing the water damage. There is a group of Latino students that will clean up Canyon View Park as a service project. A group from Dixie State University will be working at the Cemetery and Arboretum. There is a group of 40 students to do a work project in the arboretum as well. An Eagle Scout has signed up to chip between Lava Ridge Intermediate and the parking lot at Gubler, from Rachel Drive where the bridge is.
- Staff has been working on all the parks, City Hall, and the Streetscape. They have been pressure washing the buildings as well.
- The next tournament is January 23<sup>rd</sup> and 24<sup>th</sup>.
  - Ken Sizemore asked if the bike rallies tear up the lawn and sprinklers.
  - Brad commented there hasn't been damage except for the last race at Gubler Park because it rained. He raked it out and is sure it will recover.
  - Ken asked if there have been any complaints about the Bennies Recycling during the race.
  - Brad replied there haven't been complaints.

### Jack Taylor

- We have crack sealing taking place. We've used one semi-load of crack seal and ordered another one.
- We cleaned the Snow Canyon water tank today. Most of the sand comes from Well #7. They are working on a filter system.
- He apologized for the low water pressure the other day. The SCATA system went out and didn't warn us so the Snow Canyon tank went dry. We got it fixed and hope to prevent that from happening again.
- We took all the Christmas lights down. We had a lot of compliments this year. The garland is getting pretty worn. They are considering wrapping the poles with lights

instead of the garland. The trees continue to get bigger, requiring us to buy more lights.

- The substations have general maintenance.
- The San Juan Power Resource is not looking well. We will need to look at replacing that in the future if it shuts down.

David Whitehead left the meeting at 6:52 p.m.

- They are working on Highway 91. They are looking for a contractor to Engineer the project. They are putting in for a \$200,000 Enhancement Program. We may be able to borrow the money from the power department and pay it back over time. The also discussed increasing the \$2 fee to pay for it.
  - Mayor Rosenberg asked if the how close we are to paying off the sales tax revenue bond for the detention basin. If we are close to paying it off, we could possibly use the money to help.
  - Ken Sizemore asked if crack sealing is good during cold temperatures.
  - Jack commented there haven't been any issues.
  - Jerry Amundsen commented there shouldn't be issues. When you crack seal in really warm temperatures, it takes longer to cure and it gets tracked all over.

#### Ed Dickie for Corey Bundy

- There have been 35 new home permits since July 1<sup>st</sup>. We budgeted for 35 new homes for the whole year.
- Dominos Pizza is adding a seating area.
- The Clary Hills Preliminary Plat is going to Planning Commission on the 13<sup>th</sup> with the Hillside Review Board recommendation for approval.
- Pioneer Crossing Phase 2 is going to Planning Commission on the 13<sup>th</sup>.
- The Short-term Rent Ordinance will also be going to Planning Commission and then City Council for approval.

#### Ed Dickie

- Ed asked Council if they would like to cancel the February City Council Work Meeting to go check the South Hills area for the shooting range instead.
  - Mayor and Council decided to move the Work Meeting on February 4<sup>th</sup> to February 18<sup>th</sup> and visit the South Hills area prior to the meeting.

#### **4. Adjournment:**

Meeting Adjourned at 7:06 p.m.

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Chris Shelley – City Recorder

Date Approved: \_\_\_\_\_