

**SANTA CLARA CITY COUNCIL MEETING
WEDNESDAY, APRIL 22, 2015
MINUTES**

THE CITY COUNCIL FOR THE CITY OF SANTA CLARA, WASHINGTON COUNTY, UTAH, met for a Regular Meeting on Wednesday, April 22, 2015, at 5:00 p.m. in the City Council Chambers of the Town Hall at 2603 Santa Clara Drive, Santa Clara, Utah.

Notice of the time, place and agenda of the meeting was provided to the Spectrum and to each member of the governing body by emailing a copy of the Notice and Agenda to the Spectrum and also, along with any packet information, to the mayor and each council member, at least two days before the meeting.

Present: Mayor Rick Rosenberg
Council Members: David Whitehead, Herb Basso, Jerry Amundsen, Ken Sizemore, Mary Jo (Tode) Hafen
City Manager: Edward Dickie
City Staff: Chris Shelley

Others Present: Brock Jacobsen, Finance Director; Jack Taylor, Public Works Director; Brad Hayes, Parks Director; Dan Nelson, Fire Chief; Bob Nicholson, City Planner; Matt Ence, City Attorney; Justin Shettel

1. **Call to Order:** Mayor Rosenberg called the meeting to order at 5:02 p.m.

2. **Opening Ceremony:**

- Pledge of Allegiance: David Whitehead
- Opening Comments: David Whitehead

3. **Communications and Appearances:**

A. General Citizen Communications: None.

4. **Working Agenda:**

A. Public Hearing(s): None.

B. General Business:

1. Community Education Channel (CEC) Presentation by Marcus Farnsworth.

- Marcus Farnsworth showed a video and PowerPoint presentation to Mayor and Council. His purpose is to introduce himself and his company. They are busy with community programs and events. They work closely with DSU. They have a Baja Cable Channel #22. Advertising for special events in the City could be put on that channel. They cover

athletic events with Live Video production. The new website is cectvutah.com and southernutahlive.com has all the current and archived footage. Some of the goals they want to implement more of are the CEC Originals like cooking shows, informative and talk shows. They would like to implement some history shows, outdoor recreation, educational, etc.

- Herb Basso commented he would like a tour of our museum to show our history. He also would like to have something made to showcase our downtown area to promote the businesses here.
- Ed Dickie asked whom our Economic Development Committee should contact.
- Marcus commented he is the primary contact.
- Marcus stated they have a new programming committee.
- Ken Sizemore asked how much it would cost to do the economic development.
- Marcus replied it would cost exactly what we are paying now.
- Tode Hafen informed Marcus of the Arbor Day Festival this weekend.
- Brad Hays commented he would like them to do it. The Arbor Day Festival is Saturday at 10 am.
- Marcus commented he had a conflicting appointment but would do what he can to be there.
- Tode asked if they would start with a walking tour.
- Marcus commented they have a lot of talented professors and could look at the option to create it.
- Mayor Rosenberg thanked Marcus for his time.
- Mayor Rosenberg asked an audience member to introduce himself.
- Justin Shettel introduced himself; he is in attendance for his Government Class.

2. Set Public Hearing to review the Storm Water Master Plan for May 13, 2015. Presented by Sunrise Engineering.

- Mayor Rosenberg informed City Council they would be receiving the proposed fees by email for review and noted the reduction in the storm water impact fee. He asked to set the Public Hearing date.

*****Motion to Set Public Hearing to review the Storm Water Master Plan for May 13, 2015 at 5:00 p.m.**

Motion by Ken Sizemore, seconded by Herb Basso with all members present voting aye.

Motion Carried.

3. Consider approval of a Proclamation for the month of May 2015 as Building Safety Month. Presented by Corey Bundy, Building & Zoning Official.

- Corey Bundy couldn't attend the meeting because his wife was sick.

- Ed Dickie presented the proclamation to Council to approve the month of May to be Building Safety Month.

- Mayor Rosenberg read part of the Building Safety Proclamation stating it promotes the safety and continued education of our Building Inspectors. It is sponsored by the International Code Council, to remind the public about the critical role of our

communities' largely unknown guardians of public safety- our local code officials-who assure us of safe, efficient and livable buildings. Their theme is "Resilient Communities Start with Building Codes." It encourages appropriate steps everyone can take to ensure the places where we live, learn, work, worship and play are safe and sustainable, and recognizes that countless lives have been saved due to the implementation of safety codes by local and state agencies.

******Motion to Approval a Proclamation for the month of May 2015 as Building Safety Month in Santa Clara.**

- Jerry Amundsen asked if this was just May 2015 or if it is every May.
- Mayor Rosenberg confirmed it is just for May 2015.

**Motion by Tode Hafen, seconded by Jerry Amundsen with all members present voting aye.
Motion Carried.**

4. Discussion and/or Action to Approve Resolution 2015-04R, a Resolution requesting Admission to the Firefighters Retirement System. Presented by Brock Jacobsen, Finance Officer.
 - Brock Jacobsen stated this Resolution is to move our full-time fire fighters from the regular non-contributory public retirement system into the fire-fighter retirement system. They were not eligible to participate in the fire-fighter retirement system previously, but are now eligible. The fire-fighters retirement system is still part of the State Retirement System, but they are in their own category now.
 - Ken Sizemore asked why they are eligible now.
 - Brock commented they were required to have a full-time Fire Chief. Previously our Fire Chief was shared with Public Safety and therefore didn't qualify for the program. Dan is a full-time Fire Chief so they qualify at this time.
 - Ed commented they get to retire early.
 - Tode asked if this is a financial impact on the City long term.
 - Brock commented it ends up being less money paid out. This is a benefit to our fire fighters and also decreases the amount the City contributes each pay period.
 - Ed explained how the retirement system works to Council. Our fire fighters will have a combination of the years they were in our public retirement system and their fire-fighter retirement system. Dan and Tyrel will probably be eligible for retirement around 22 to 23 years. If they started in just the fire-fighter system from the beginning, it would be the standard 20 years served to be eligible for retirement.

******Motion to Approval Resolution 2015-04R, a Resolution requesting Admission to the Firefighters Retirement System for our Qualified Fire Employees.**

Motion by Herb Basso, seconded by Tode Hafen.

Voting Aye: Jerry Amundsen, Tode Hafen, David Whitehead, Ken Sizemore, and Herb Basso.

Voting Nay: None

Motion Carried.

5. Request Approval of Admins recommendation to hire an Independent Contractor to transcribe City Council Minutes. Presented by Brock Jacobsen, Finance Officer.

- Brock Jacobsen discussed the need to find a third-party person to complete the City Council minutes. Chris has found a person, Teresa Payton, who would like to take the job. There is a contract following the same contract we had in place with Barbara Salmon. The City will pay Teresa \$65 per set of minutes. Staff feels this will help with the timeliness of minutes being completed and help staff be more efficient.
- Mayor asked if Chris would continue to do the executive minutes.
- Brock commented Chris would do the executive minutes.
- Ken asked if this requires a budget amendment.
- Brock commented it does not affect the budget.
- Herb asked if the minutes would be completed off-site.
- Brock commented she would collect a City owned laptop and the minutes from Chris to complete the minutes off-site and bring them back.

******Motion to Approval Admins recommendation to hire Teresa Payton to transcribe City Council Minutes as discussed.**

Motion by Tode Hafen, seconded by Herb Basso with all members present voting aye.

Voting Nay: None.

Motion Carried.

6. Cell Tower Discussion. Presented by Brock Jacobsen, Finance Director.

- Brock Jacobsen discussed AP Wireless has submitted a bid for the assignment of rent for the Insite cell tower rent. Insite currently pays \$4,080 annually. AP Wireless submitted a 15-year and 30-year assignment bid. They offered three options for the 15-year agreement and the 30-year agreement. Staff recommends one of the 15-year options.
 - Option A 15-year: pays a one-time amount of \$24,300 at closing.
 - Option B 15-year: pays a total of \$27,250 (5 payments of \$5,450 over 3 years).
 - Option C 15-year: pays a total of \$34,100 (10 payments of \$3,100 over 5 years).
- Staff and Council discussed the best option for the City.

******Motion to recommend Option A of the 15-year Agreement with AP Wireless.**

Motion by Ken Sizemore, seconded by Herb Basso.

- Ken Sizemore asked if we continue to collect 65% of the rent increases.
- Brock commented if they negotiate the rent of the current contracts to increase, the City would collect 65% of the increase.
- Ed Commented if they acquire a new contract, the City would receive 75% of the rent increase. Ed noted they do the marketing for us because it benefits them as well.

Voting Aye: Jerry Amundsen, Tode Hafen, David Whitehead, Ken Sizemore, and Herb Basso.

Voting Nay: None

Motion Carried.

7. Discussion and/or Action to Approve the Tentative Budget and set a Public Hearing for May 27th to adopt Final Budget. Presented by Brock Jacobsen, Finance Officer.

- Brock Jacobsen stated the budget increased from the budget retreat from \$3,999,006 million to \$4,001,675. Everything is in the budget as per the budget retreat discussion. The insurance renewal came back at 2.5% instead of the projected 7 to 9%.
- Herb asked why the Sports Field Maintenance budget is lower.
- Brock explained they separated the Sports Fields Maintenance, Streetscape and City Hall maintenance.
- Mayor informed Council why they modified the Brent Beasley deal. When they did the deal originally, the City agreed to modify the flood plain map to open up the commercial development up near the Harmon's location within two-years. It is now time to get it done and there is a fee associated. However, the cost is built in to the storm water master plan and will become impact fee eligible after the budget is adopted in July.
- Ed commented the Membership's and Partnership's General Fund has an \$8,000 total. Site Select Plus, which was the Washington County Economic Development Committee, had a previous contribution of 70 cents per population but has increased to 80 cents for this coming year. We have already budgeted the 70 cents; which is \$4,500 for this budget year. This is a voluntary donation. Per Council's approval, the City would continue to contribute the 70 cents we budgeted for, or pay the \$6,722 for the increased 80 cents. Staff recommends we pay the budgeted \$4,500.
- Brock commented the Power Fund has budgeted some work at the Grimshaw Substation. The work is impact fee eligible.
- Herb asked if the Gubler Park Concessions were not planned in the budget for future growth.
- Ed commented they were not sure on the change over.
- Ken asked about transit.
- Mayor commented transit would get a 25% if it passes. Mayor would like to wait and see what happens. The County wants to talk to the Mayors about the sales tax increase proposal in a few weeks. It would have to be passed countywide.
- Ken commented there is still a local match. He would like to keep this "on the radar" for the future.
- David Whitehead asked what the final number is for the budget for this coming year.
- Brock commented we are in the black by \$2,076. The final number is pending on funds and projects coming in.
- Ken commented he would be out of town on the 27th of May.
- Jerry Amundsen will also be out of town.

******Motion to Approve the Tentative Budget and set a Public Hearing for May 27th to adopt Final Budget.**

Motion by Herb Basso, seconded by David Whitehead with all members present voting aye.

Motion Carried.

5. Reports:

A. Mayor / Council Reports

Jerry Amundsen:

- Nothing on Flood Control Authority.
- Discussed a crosswalk on Canyon View and Crestview but in order to paint it; we

would need paint the entire frontage of the house. Jack is considering moving the crosswalk to the intersection and paint 20 feet south of the crosswalk on the west side. Jerry asked Jack if he has “pass-through fees from UDOT” (transportation money) for a quick fix. Jerry said he would find out and get back to Jack.

Tode Hafen:

- Congratulated Brad on the Cinder Circle trail.
- Tode asked if the new Swiss Days stage is in the budget for next year.
 - Brock commented it is in the budget for next fiscal year.
 - Ed commented the money is in the budget because it was already approved. We just need to decide the design of the stage before we build it. There needs to be more discussion.
 - Tode commented she would meet with Laine, Brooke and Jack to decide. Tode commented all the residents on Santa Clara Drive gave permission to have Swiss Days in the street.
- Snow Canyon State Park has offered an Annual Pass for \$30. She would like it in the newsletter to promote the pass.
- She would like some of the RAP Tax to go to the glockenspiel.

David Whitehead:

- Mosquito Abatement hasn't reported many mosquitos so far.
- Owners of Paradise Village are having a party for City Staff. He will let the City know the time.
- David commented people travel from all over the world to see the glockenspiel.

Herb Basso:

- Herb thanked Tode and the Heritage Commission. The Economic Commission has been working hard.

Ken Sizemore:

- Attended the Air Quality Task Force and Dixie Executive Transportation Meeting. The discussion at those meetings was the new option passed by the legislature. There are only 2 of 29 counties in Utah seriously thinking about putting it on the ballot. None of the rural counties are considering it; they don't want Washington County to do it. They want formal resolutions from every community to get it on the ballot.

Mayor Rosenberg:

- Was approached by a developer wanting to do an apartment project in the City near the Sitla ground. The feedback from the developer was that Santa Clara appears to not want any multi-family development. Our ordinance has a maximum of 8 units per acre.
 - Ken Sizemore feels we need to explore this option to accommodate multi-family units.
 - Jerry Amundsen agrees Santa Clara should accommodate for multi-family. He doesn't like the idea of having multi-family on the Sitla land, only because it is the entrance to Santa Clara. He would recommend they make the entrance appealing.
 - Mayor and Council discussed options for modeling some areas in northern Utah and

- the potential for the land to help our community.
- Herb asked what happened to the Slurp's up.
 - Mayor discussed we need to get the landscape cleaned up.
 - Jack Taylor reminded City Council to attend the Special Meeting on the 29th on Power Rates; there will be a representative from back east attending.

-David Whitehead had to leave the meeting.

6. Executive Session: None.

7. Approval of Claims and Minutes:

- March 25, 2015 City Council Meeting Minutes
 - Correction regarding Tode's statement on the scoreboards at Gubler Park. Her question originally read that she asked if the Senior Games donated the scoreboards. Her intended comment was to ask if there would be compensation to repair the scoreboards in the future.
 - Mayor commented they received \$1,000 today for the scoreboards and it was negotiated to be \$1,000 per year for maintenance.
- April 1, 2015 City Council Work Meeting Minutes
- Claims through April 22, 2015

******Motion to Approve the Regular City Council Meeting Minutes from March 25, 2015, as amended, the City Council Work Meeting Minutes from April 1, 2015 and claims through April 22, 2015.**

Motion by Jerry Amundsen, seconded by Tode Hafen.

Voting Aye: Jerry Amundsen, Tode Hafen, Herb Basso, and Ken Sizemore.

Voting Nay: None

Motion Carried.

8. Calendar of Events

- May 6, 2015 – City Council Work Meeting

******Motion to Cancel the May 6th, 2015 City Council Work Meeting.**

Motion by Herb Basso, seconded by David Whitehead with all members present voting aye.

Motion Carried.

- May 13, 2015 – City Council Meeting
- May 25, 2015 – Memorial Day (Offices Closed)
- May 27, 2015 – City Council Meeting

8. Adjournment:

Motion to adjourn by Ken Sizemore, seconded by Tode Hafen with all members present voting aye.

Meeting Adjourned at 6:47 p.m.

Chris Shelley – City Recorder

Date Approved: _____