

**SANTA CLARA CITY COUNCIL MEETING  
WEDNESDAY, JANUARY 13, 2016  
MINUTES**

THE CITY COUNCIL FOR THE CITY OF SANTA CLARA, WASHINGTON COUNTY, UTAH, met for a Regular Meeting on Wednesday, January 13, 2016 at 5:00 p.m. in the City Council Chambers of the Town Hall at 2603 Santa Clara Drive, Santa Clara, Utah.

Notice of the time, place and agenda of the meeting was provided to the Spectrum and to each member of the governing body by emailing a copy of the Notice and Agenda to the Spectrum and also, along with any packet information, to the mayor and each council member, at least two days before the meeting.

Present: Mayor Rick Rosenberg  
Council Members: Herb Basso, Jerry Amundsen, Ken Sizemore, Jarett Waite, Mary Jo (Tode) Hafen  
City Manager: Edward Dickie  
City Recorder: Chris Shelley

Others Present: Brock Jacobsen, Assistant City Manager; Jack Taylor, Public Works Director; Corey Bundy, Building Official; Brad Hayes, Parks Director; Dan Nelson, Fire Chief; Matt Ence, City Attorney; Bob Nicholson, City Planner; Jared Bates; Lynnette Miller, Rosenberg Assoc.; Lawrence Condie; Cindy Frei; Karen Haskin; Sherrie Slater; Rebecca Rasmussen; Nate Rasmussen; Jack Rasmussen; Cort Taylor; Brandon Redfearn; Brystan Gates; Craig Slater; Rex Oliver; Frank Lundquist; Macall Harris; Wesley R. Whitehead; Alan Madsen; Ditzie Whitehead; Mark Walter; Kyle Pasley; Sherry Later

1. **Call to Order**: Mayor Rosenberg called the meeting to order at 5:02 p.m.

2. **Opening Ceremony**:

- Pledge of Allegiance: Herb Basso
- Opening Comments: Herb Basso

4. **Working Agenda**:

A. Public Hearing(s):

1. To receive public input regarding application of the CDBG Grant.

- Brad Hays, Parks Director, stated that they met with Gary Zabriskie from Five Counties on December 12. They talked about possible areas to fund for Santa Clara. Two of the areas are the Truman Slide Area and the Canyon View Restroom Facility to make it ADA compliant. The City Council would have to declare the slide area and all the homes around it a blighted area. The residents would have to be relocated. Brad said that Gary Zabriskie recommended that because of the timelines and the requirements of the grant and the matching funds that would have to go with it, the slide project would be better to

be a CIB project rather than CDBG project. He said the grant would pay for the construction of the restroom facilities for the Canyon View Project and it would also pay for ADA parking spaces and sidewalks from the large pavilion to the restrooms and from the backstop to the restrooms. All areas would be made ADA accessible. He said it pays up to \$150,000 with no match requirement.

- Matt Ence, City Attorney, said that the City can request a 100% grant but it doesn't receive as high a priority.

- Ed Dickie said that this project has been budgeted for out of the City money but if the City can get a grant for it that would be great. He said they can offer as much as needed for a match to get the grant.

- Brad Hays stated that their budget didn't include the ADA public sidewalks and parking.

#### **5:09 p.m. Public Hearing Opened.**

- Ed Dickie stated that because of the income level of the City, the City doesn't often qualify for too many CDBG grants, that this is one of the very few.

- Herb Basso stated that the restrooms really need work done to them because of the use, misuse and vandalism. It's tight in there even for people without disabilities.

#### **5:10 p.m. Public Hearing Closed.**

#### **B. General Business:**

##### **1. Requesting Councils approval to apply for the CDBG Grant. Presented by Brad Hays, Parks Director.**

- Mayor Rosenberg asked Brad Hays if he needs Council approval to apply for the grant.

- Brad Hays said that he does need some direction from the Council.

- Ken Sizemore said the deadline to apply for these funds is January 29. He said that as of today there are only three applications working, Santa Clara is one of three. This might be the year that this is a possibility.

#### **Motion to Approve the Application for the CDBG Grant for the ADA Restroom Project.**

- Mayor Rosenberg asked if they wanted to direct the staff on the amount. Should they have a soft match or try to go for the whole thing?

- Ed Dickie said that they should sit down with Gary Zabriskie again and try to get a feel for what would give the City a very strong case. He said they did budget 100% for this project so whatever the City gets will be a plus.

- Ken Sizemore said they may go up to 50%. He said it is negotiable.

#### **Motion by Ken Sizemore, seconded by Herb Basso.**

**Voting Aye: Tode Hafen, Jarett Waite, Jerry Amundsen, Ken Sizemore and Herb Basso.**

**Voting Nay: None.**

**Motion Carried.**

2. Discussion and/or Action to Approve Off Premises Beer License for Harmons. Presented by Matt Ence, City Attorney.

- Matt Ence said that he is going to discuss Items 4.B.2 and 4.B.3 together although the Council will be voting on them separately. The two applications were made by Harmons City Inc. which is the parent company of Harmons Store. They have applied for two separate licenses, one is the Off Premises Beer License, which is the typical license a grocery store that sells beer would have. It is the same license that Dutchman's and Lightfoot have. The second license they have applied for is a Special Use Permit, which is a fairly new category. The City has recently updated its Alcohol Ordinance to bring it more in line with the State Code. One of the things that the City did was add a Special Use Permit. This Special Use Permit is applied for for purposes of the Cooking School that Harmons is planning on having at their new store and that falls under the category of Scientific or Educational Special Use. He said they have completed applications from Harmons for both of these permits. He said that one of the questions is if the facility meets the minimum distance requirements to a public facility, church or other types of properties that were classified in that requirement and Harmons was measured from the front door to the closest public property which is Gubler Park and the measurement was 860 feet from the entrance to the park. The minimum distance requirement is 600 feet in a straight line from the property entrance to the nearest public property. They meet the minimum distance requirement so there is no public hearing required. Staff is recommending approval.

- Herb Basso asked if the requirement is that beer sales end at midnight on Saturdays.

- Matt Ence said that he would have to research that but that there are some restrictions on the time. He said that any licensee has to comply with City Ordinances and State Code.

**Motion to Approve Off Premises Beer License for Harmons.**

**Motion by Tode Hafen, seconded by Jarett Waite.**

**Voting Aye: Jarett Waite, Jerry Amundsen, Tode Hafen, Ken Sizemore and Herb Basso.**

**Voting Nay: None**

**Motion Carried.**

3. Discussion and/or Action to Approve Scientific Educational Special Use Permit for Harmons. Presented by Matt Ence, City Attorney.

- For Discussion see Item 4.B.2

**Motion to Approve Scientific Educational Special Use Permit for Harmons.**

**Motion by Ken Sizemore, seconded by Jerry Amundsen.**

**Voting Aye: Herb Basso, Ken Sizemore, Jerry Amundsen, Jarett Waite and Tode Hafen.**

**Voting Nay: None**

**Motion Carried.**

**3. Communications and Appearances:**

A. General Citizen Communications:

1. Mayor Rosenberg asked the Boy Scouts who are attending this meeting to come up and introduce themselves.
  - Macall Harris, Brandon Redfean, Brystan Gates and Cort Taylor are from BSA Troop 1806 and they are working on their Citizenship in the Community merit badge. Jack Rasmussen and Nate Rasmussen are all from BSA Troop 400 and they are working on their Citizenship in the Community merit badge.

#### 4. **Working Agenda:**

##### B. General Business:

4. Presentation of the audit report for Fiscal Year ended June 30, 2015. Presented by Hinton Burdick. (Copy Provided at City Offices.)

- Kelly Jones, Audit Senior at Hinton Burdick, presented the 2015 Audit Presentation. (See Attachment.) The total new position was \$28,216,512.00 at the end of the fiscal year. She said the net position is a good indicator of the financial health of the City, whether it's improving. (See page 12.) She said that the total net position actually decreased this year \$1,766,253.00 (See page 13.) There were a couple of things that contributed to the decrease: a decrease from the governmental activities and operations, a decrease in the utility fund mainly due to the electric fund, and a \$600,000 decrease, and an overall expenses decrease. The general fund reported revenues in excess of expenditures were net income of \$73,000.00. The actual money received in the general fund were less than budgeted. She thanked the City and Brock Jacobsen who helped so much during the audit.
- Herb Basso said that he noticed the financial report detailing receipt noncompliance problems and he said that the Council reviews that every meeting.
- Brock Jacobsen said they are talking about quarterly financials coming to Council which he said they will be bringing on a more consistent basis to Council.
- Kelly Jones stated that the Meeting Minutes are required to be posted to the Utah Public Notice website. They haven't been posted there.
- Ken Sizemore made a suggestion that these deficiencies and findings be discussed at the Council's budget retreat. Then they can sit down and discuss how they are going to approach these recommendations.

6. Setting of Public Meetings for 2016. Presented by Chris Shelley, City Recorder.

- Chris Shelley, City Recorder, stated that she had reviewed meetings from last year and reviewed times up to date and then she presented the new meeting schedule for 2016.
- Mayor Rosenberg said that things are pretty much the same as last year: Planning and Zoning on the second Tuesday at 6:00, Regular City Council Meeting on the second and fourth Wednesday at 5:00, with the exception of the Thanksgiving and Christmas holidays, Regular Work Meetings on the first Wednesday at 5:00, with the same exceptions, Heritage Commission on the third Tuesday at 5:00, Economic Development the fourth Tuesday at 5:00, Shade Tree Committee on the third Tuesday at 5:30 or as needed and City Council Special Meetings when needed.

**Motion to Approve Schedule of Public Meetings for 2016.**

**Motion by Jerry Amundsen, seconded by Tode Hafen.**

**Voting Aye: Herb Basso, Jarett Waite, Ken Sizemore, Jerry Amundsen, and Tode Hafen.**

**Voting Nay: None**

**Motion Carried.**

7. Discussion and/or Action to amend the Planned Development Residential Zone for 8.24 Acres located South of North Town Road and West of Rachel Drive for Paradise Village at Zion 2-Brad Merrill applicant and Approve Ordinance 2016-01. Presented by Bob Nicholson, City Planner.

- Bob Nicholson said to note that Item 4.B.9 is also related to this project. He said he will discuss both of them but they will be separate motions. The zoning is an extension of the Paradise Village Phase 1 project. The project has 8.24 acres density, 34 units. The two phases will act as one project. There will be one HOA for the entire development. They will share the amenities. The existing project has a clubhouse and pool. The new project proposed has an outdoor pool with restrooms. There is a trail along the south property line. The preliminary plat has accommodated a 15 foot wide easement on the south property line for the trail. There will be a privacy wall along the North Town Road. The Conditional Use request, Item 4.B.9, is for short-term rentals. They do have short-term rentals approved for Phase 1 and they would like to extend it onto this phase. The Ordinance requires that they have a certain amount of amenities that the City feels comfortable with and the Planning Commission recommended approval of the zone change and the Conditional Use to allow short-term rentals.

**Motion to Approve the Planned Development Residential Zone for 8.24 Acres located South of North Town Road and West of Rachel Drive for Paradise Village at Zion 2 and Approve Ordinance 2016-01.**

**Motion by Herb Basso, seconded by Jerry Amundsen.**

**Voting Aye: Herb Basso, Ken Sizemore, Jerry Amundsen, Jarett Waite and Tode Hafen.**

**Voting Nay: None**

**Motion Carried.**

9. Request to consider approval of a Conditional Use Permit for short-term rentals for Paradise Village at Zion 2. Presented by Bob Nicholson, City Planner.

- For Discussion see 4.B.7.

**Motion to Approve Conditional Use Permit for Short-Term Rentals for Paradise Village at Zion 2.**

**Motion by Herb Basso, seconded by Ken Sizemore.**

**Voting Aye: Ken Sizemore, Jerry Amundsen, Tode Hafen, Jarett Waite and Herb Basso.**

**Voting Nay: None**

**Motion Carried.**

8. Request to amend the Santa Clara General Plan from Main Street Commercial to Medium Density Residential for 2.09 acres property located South of Santa Clara Drive and West of Lava Flow Drive. (School Trust Land)-Representative Wes Davis. Presented by Bob Nicholson, City Planner.

- Bob Nicholson stated that the City has received this application from the State Trust Lands. The request is to change the General Plan map from its current designation of Main Street Commercial to Medium Density Residential. The request that came to the Planning Commission and they had the public hearing on December 8, 2015 was for 2.09 acres. They have decided to modify the request by leaving the frontage on Sunset Boulevard or Santa Clara Drive as commercial. They are pursuing the property that is roughly 1.5 acres that fronts on Lava Flow Drive. This is one of the City's principle commercial areas. The Planning Commission has discussed this at length and at the Public Hearing four residents spoke and advocated that the property remain commercial. At the conclusion of the hearing the Planning Commission recommended denial of the request concluding that the area should remain commercial. Since that time, Wes Davis has modified his request to leave the Santa Clara Drive frontage as commercial. In the General Plan it says, "the current designation of the property is what is called "Main Street commercial" and the description of what "main street commercial" under the General Plan means is on page 27. On page 38 of the General Plan it describes the east gateway area, which includes the property that is being looked at. Under the current General Plan it is intended to be either commercial or mixed use. The Planning Commission said that because commercial property in the City is so limited, they hate to see 2 acres disappear.
- Herb Basso asked Wes Davis who he was representing, the seller or the developer.
- Wes Davis said he is trying to purchase the property from Trust Lands and he is representing himself.
- Herb Basso said that if Planning Commission voted to deny the original request, shouldn't this go back to Planning Commission with the change in the request.
- Bob Nicholson said that is up to the Council. He said that is an option. It was discussed as an option at Planning Commission.
- Jerry Amundsen said that the neighboring property owner was against the original request but that he would be more supportive of it with the new request.
- Herb Basso said that if the Council is making a change in the General Plan that this is a big thing. It is more than just a quick discussion. It affects the existing property owners. He said that he doesn't support it.
- Wes Davis said that over the last 6 to 8 months he has been working closely with the Council and the Staff. They may or may not be apartments or six single-family residential units, there is also commercial. The owner of that property will still be doing business there. It will still be run as a business. He said that the Planning Commission was not made aware that 6 to 8 months ago he came with an idea before the Council. He spent a lot of time and money and effort doing renderings and drawings. Based on those discussions, Council and Staff were directed to create a bonus density program and to add the medium density residential as part of one of the options as a new zone for the City. This site was at the center of these discussions. The big question is, is the best use for this property commercial or residential? He said it is not a good commercial site. He said he has over 13 years of experience in commercial real estate. He discussed the vacancies of the commercial in Santa Clara. There is nothing to increase traffic flow. The existing commercial already struggles. He said there is a demand for multi-family development. He said his request today is that if there isn't going to be a vote to approve that the Council table the item for further discussion.
- Mayor Rosenberg said that this piece of property is right at the gateway and yet there is

nothing going on there. He said they have been approached as a Council in the past by several apartment project people. He asked Kyle Pasley what kind of interest they have had at SITLA concerning those two properties over the years.

- Kyle Pasley said they have had interest. He said the problem is that traffic counts, demographics and those type of things kick in that tend to kill some of these projects. He said they have undertaken as an agency to look at it - they have a lot of holdings in Southern Utah - studies in the last several years looking at the viability of commercial property in the area and what they can do to spur that. He said in working with that and the Santa Clara piece particularly what they have come back with is the 8 acres across the street is probably viable for commercial at some point in the future. He said there needs to be some sort of spur next to it that is not commercial that can help create some energy there.

- Herb Basso stated that price of property is a major factor.

- Kyle Pasley said that was right. He said there is some cushion there. The particular beneficiary for this property is Utah State University for both of these parcels. He is trying to help them to know the best way to develop these properties.

- Ed Dickie asked if USU is interested in an extension in Southern Utah.

- Kyle Pasley said that they have been. They have looked at several different sites. He said they have been talking to Dixie ATC. He said he is willing explore that with those 8 acres if the City would like him to. He said they have a good relationship with USU.

- Ed Dickie asked if they purchased the restaurant on the corner or if that was a lease.

- Kyle Pasley said that they purchased it.

- Rex Oliver said he served on the Economic Development Committee last year. At the last meeting he was voted on by the committee to serve as Chair. He said that Alan Madsen was with him and he is also a member of the committee. He is the Vice Chair. He said he felt it important to find out what was available within the City. He said that the City's resources are quite limited. He said that as this project came to his attention to be considered for a change of zoning, what stands out in his mind is a dilemma. He wanted to find out what the Council's direction would be. He said the committee has been tasked with an assignment to develop the City economically and yet at the same time we're considering taking away a significant piece of property that was for commercial use. He said his vision is he wants to think of that area could be extremely compatible as a thoroughfare for access of both sides of the street for commercial development. He would like to ask the Council how they as a committee are to perceive changing their capabilities to be able to develop the economic areas of the City. He asked the Council to consider this in their consideration of this amendment.

- Tode Hafen said she has a tendency to agree with Rex. She does believe the traffic count will go up. She hates to make a decision before there is a chance to see what this will do.

- Kyle Pasley said that it might be best to table it. He said they are willing to engage with the City. They have resources and they work with a lot of the economic development. He said they would be happy to get together and discuss this. He said they are willing to help the City in whatever way they can. He said the time is right to move this forward.

- Jerry Amundsen said he can see that issue with traffic being a problem. He said they did the streetscape to improve the area. He said people will go elsewhere is traffic gets too busy. He said maybe it's worth a sacrifice of a little commercial. He said maybe they need to consider that in order to spur commercial use.

- Jarett Waite said he is leaning toward tabling it and having this go back to Planning

Commission to allow residents to come in and see options. He has concerns about how residents in that area feel. He would move to table it.

- Herb Basso said he would like to table it and have SITLA come in and visit with the Council concerning both pieces of property.

- Ken Sizemore said he feels there is a clear divide between what the Planning Commission is charged to do and what the Economic Development Committee is charged to do. And when it deals with land use, zoning, general plan that's Planning Commission advice that the Council is receiving. He doesn't feel like the Economic Development Committee needs to get involved with the land use side of this discussion but he thinks it's appropriate to take SITLA's offer to sit down and do some strategic planning for economic development in the community. He said that he has been a member of the community for 30 years and what revenue has the City received from this property in the last 30 years - it is SITLA ground and so there hasn't been any revenue. He said he would much rather see some rooftops to generate more commercial interest across the street than to let it sit for another 30 years. He would like to see well-designed development happen on that property.

- Kyle Pasley said regardless of the vote tonight their offer still stands and they want to get in and do that as soon as possible. He said they have been working jointly with Wes. The offer is not contingent on anything.

- Mayor Rosenberg would like to take Kyle up on that offer. He would like to get Wes and Kyle's team to work with SITLA and also involve Rex and the Planning Commission or possibly a working group in the Planning Commission. They should probably look at the redefinition of what mixed use is going to be in Santa Clara. He said he wants them to look at things with the Planning Commission so that they can make a recommendation back to Council following a public hearing and even some workshops that would involve the public, Council, Staff, and Bob Nicholson. He said that he appreciates the work that Wes has done and working with Kyle and SITLA.

- Rex Oliver said he appreciates SITLA's offer and would volunteer to work with that group as well as his committee. He asked Ken Sizemore if he misunderstood what he said about their Committee responsibility.

- Ken Sizemore said that the Economic Development Committee's charge is not to develop General Plan recommendations or zoning recommendations. That is the function of the Planning Commission. But they can go to the Planning Commission and say that based on their strategic planning they would like the Planning Commission to consider this change in the General Plan.

- Rex Oliver said they are not charged with planning and zoning but with developing and bringing businesses for sales tax revenue and to provide jobs. The message they want to give Council is if they eliminate commercial property that is zoned for that purpose what message is that sending the Economic Committee who is asked to develop it.

- Mayor Rosenberg asked Rex to consider the bigger picture. He said by allowing something to happen that isn't strictly commercial they may enhance the opportunity on the remainder. He asked if the Economic Development Committee had a mission statement.

- Rex Oliver said as far as he knows, they do. He doesn't know it yet.

- Mayor Rosenberg said to go back and look at it and if they can't state it they need to go back and look at it. He told Rex that his committee has total ability to influence land use authority on issues that would affect the economic development. He said he agrees with Ken. That land has sat there for years. It would be nice to come up with a plan that

everyone could have some confidence in. He said this could be a golden opportunity for the City.

**Motion to Table this Request to Amend the Santa Clara General Plan from Main Street Commercial to Medium Density Residential for 2.09 acres property South of Santa Clara Drive and West of Lava Flow Drive. (School Trust Land.)**

**Motion by Herb Basso, seconded by Jarett Waite.**

- Jerry Amundsen wondered if after they meet and discuss the plan is there going to be a different outcome then what is being proposed tonight.
- Mayor Rosenberg asked the Council that if they come back with a recommendation to include some residential development there would the Council consider it.
- Herb Basso said that there could be a change. Additional ideas could make this work.
- Jerry Amundsen said that if it comes back to where they change the General Plan to a residential like this in his opinion they have wasted all that time. He said they can get the process going faster by just approving the change tonight for that small piece of property.
- Herb Basso said that with Kyle's input the best decision will be made with what SITLA has.
- Ken Sizemore agrees with Jerry. He said they can accomplish what they have been talking about even if they approve this motion right now. Let's get the ball rolling. He said conversations could happen during the process of amending the plan.

**Voting Aye: Tode Hafen, Jarett Waite, Herb Basso and Ken Sizemore.**

**Voting Nay: Jerry Amundsen.**

**Motion Carried.**

- Mayor Rosenberg stated that Bob Nicholson will be the point person at the City and that Kyle and Wes will work through him. He said to involve the EDC, the Planning Commission and make sure there is opportunity for public involvement. He suggested a workshop after this group has met and got a plan together then invite the public to a workshop, particularly the people who are within the advertising radius of the property. Make sure to invite the Council. His direction is to make it happen quickly and involve the public in what happens.

**Substitute Motion to Approve the Request to Amend the Santa Clara General Plan from Main Street Commercial to Medium Density Residential for 2.09 acres property South of Santa Clara Drive and West of Lava Flow Drive (School Trust Land.) and Incorporate the Conversations and Discussions and Analyses from this Meeting as the Council Proceeds.**

**Motion by Ken Sizemore, seconded by Jerry Amundsen.**

- Jarett Waite asked if it is changed to medium density residential if any commercial can be done on that property. Can it be a mixed use in the future?
- Mayor Rosenberg called for a vote and said if this substitute motion passes the first motion dies.

**Voting Aye: Ken Sizemore and Jerry Amundsen.**

**Voting Nay: Jarett Waite, Tode Hafen and Herb Basso.**

**Motion Fails and Goes Back to Tabled Item.**

10. Request approval to Revise Bella Sol Phase 5 Final Plat, Subject to compliance with the recommendations contained in the drainage report and recommendations made by the City Engineer, Todd Olsen. Presented by Bob Nicholson, City Planner.

- Bob Nicholson said that this is a revised final plat. The original had 15 lots and this new one has 19 single-family lots. It's and R1-10/RA Mixed Lot Size Zone located at North Town Road and Bella Sol Drive on the Santa Clara/Ivins border. There are 19 lots on 5 acres that gives 3.8 lots per acre. This is a continuation of Bella Sol development Phase 5. It backs up to the Tuacahn Wash. The lots vary in size from 7,000 to 10,000 with 40% lots needing to be at least 10,000 square feet. They have met that on the preliminary plat for all phases. The Planning Commission recommended approval subject to compliance with recommendations contained within the drainage report and recommendations made from Todd Olsen, City Engineer. The sewer line that runs through there will be relocated. There will be some additional engineering done on the sewer line.

**Motion to Approve the Revision of Bella Sol Phase 5 Final Plat, Subject to compliance with the recommendations contained in the drainage report and recommendations made by the City Engineer, Todd Olsen.**

**Motion by Herb Basso, seconded by Jerry Amundsen.**

**Voting Aye: Jerry Amundsen, Tode Hafen, Jarett Waite, Herb Basso and Ken Sizemore.**

**Voting Nay: None**

**Motion Carried.**

11. Discussion and or Action to Approve the FY2016-17 Budget Preparation Schedule. Presented by Ed Dickie, City Manager.

- Ed Dickie stated that February 18 is when the retreat is scheduled. One Council Member is unable to make it that day. It could be Friday, February 12 or on Friday, February 19. The Retreat is going to be a little bit longer this year because the Council is supposed to bring their goals and there are a few other things that they want to discuss. He said they usually go from noon to 5:00 p.m. but this year it may go a little bit longer.

- Herb Basso asked if they can keep it on a Thursday.

- Ed Dickie stated that they could and that the Staff would probably prefer that. He said they will start at noon and have lunch. They will go over the audit and the budget.

- Mayor Rosenberg suggested a Monday afternoon. Mayor said how about Monday, February 22 from noon to 5:00 p.m. The Council said that will work. The Council is to bring their goals with them.

**Motion to Approve the Change to the FY2016-17 Budget Preparation Schedule Date to Monday, February 22, 2016.**

**Motion by Tode Hafen, seconded by Ken Sizemore.**

**Voting Aye: Herb Basso, Jarett Waite, Ken Sizemore, Jerry Amundsen, and Tode Hafen.**

**Voting Nay: None**

**Motion Carried.**

12. Approve the City Council and City Manager Assignments and Approve Resolution 2016-02R, appointment for Mosquito Abatement. Presented by Mayor Rosenberg.

- Mayor Rosenberg pointed out the list of assignments and mentioned that the assignment to Mosquito Abatement is open because it was David Whitehead's assignment. He said the Vision Dixie Executive and Implementation doesn't exist anymore. The Washington County Water Conservancy District has no executive committee over that district. There is the RWSAAC. The Mayor would like to keep all of the assignments he has. He said he thinks he has to keep most of them.

- Herb Basso would like to keep all of his.

- Jarett Waite said he was okay with all of David Whitehead's assignments.

- Mayor Rosenberg said that the City assignments should be rotated every few years. He said Jerry would get the Parks Department.

- Jerry Amundsen said he was okay with that but he has done that assignment. He said that he would do public works and he would be on Flood Control Authority but said it would be a good opportunity for Jarett to be assigned to Planning Commission to keep abreast of what is coming planning-wise in the City.

- Mayor Rosenberg asked Jarett if he would consider taking the Planning Commission assignment and taking the City Building and Planning and Zoning Department as his assignments. He would be the Council liaison.

- Jarett Waite said yes and asked when the meetings are.

- Mayor Rosenberg said they meet about 15 times a year.

- Ed Dickie reviewed the assignments:

- Mayor Rosenberg has County Mayor's Association, Washington County Council of Governments, The Lower Virgin River Fuel and Fire and RWSA.

Jerry Amundsen has public services, Washington County Solid Waste, Washington County Flood Control Authority and Healthy Dixie Council.

Jarett Waite has Mosquito Abatement, Planning and Zoning Department, Planning Commission, Prairie Dog Watch and the Youth City Council opportunity. (Ed Dickie said that he would help with Youth City Council.) He said he is concerned about the time involved for the Youth City Council.

- Herb Basso has the Admin Department, the EDC, the Southern Utah Shooting Range and the Arts Council.

- Ken Sizemore has City Parks, the MPO, the County Air Quality Board, the Utah League of Cities and Towns, and the Utah State Scenic Byway Committee and the Veterans Memorial Committee.

- Tode Hafen has Swiss Days, Public Safety, the Museum, City Heritage Commission, the Seed Display, the Snow Canyon Joint Management Committee and the Princess Pageant. She expressed concern about the Seed Display.

- Ed Dickie has League of Cities and Towns Legislative Committee, CEC Board of Directors, Sand Hollow Aquatics Center Board, Don't Waste Dixie, Executive Committee and the Washington County Alcohol Prevention Task Force.

- Jarett Waite asked about having Social/Electronic Media on this list somewhere. He said he would take that assignment.

- Ed Dickie said Brock and Brady would work with him.

**Motion to Approve the City Council and City Manager Assignments as assigned on Wednesday, January 13, 2016.**

**Motion by Tode Hafen, seconded by Herb Basso.**

**Voting Aye: Jarett Waite, Ken Sizemore, Jerry Amundsen, Tode Hafen and Herb Basso.**

**Voting Nay: None**

**Motion Carried.**

5. Discussion and or Action to Approve Resolution 2016-01R designating a Representative to serve on the Administrative Control Board of the Washington County Special Service District No. 1 for the calendar year 2016. Presented by Mayor Rosenberg.

- Mayor Rosenberg stated that the Representative will be Jerry Amundsen.

**Motion to Approve Resolution 2016-01R designating Jerry Amundsen as Representative to serve on the Administrative Control Board of the Washington County Special Service District No. 1 for the calendar year 2016.**

**Motion by Tode Hafen, seconded by Jarett Waite.**

**Voting Aye: Jerry Amundsen, Tode Hafen, Jarett Waite, Herb Basso and Ken Sizemore.**

**Voting Nay: None**

**Motion Carried.**

**Motion to Approve Resolution 2016-02R, Appointment of Jarett Waite to the Mosquito Abatement District.**

**Motion by Ken Sizemore, seconded by Tode Hafen.**

**Voting Aye: Ken Sizemore, Jerry Amundsen, Tode Hafen, Herb Basso and Jarett Waite.**

**Voting Nay: None**

**Motion Carried.**

13. Council Approval of a Letter of Support to the State Legislature regarding road improvements in Snow Canyon State Park. Presented by Councilmember Tode Hafen.

- Mayor Rosenberg said they need approval of a letter for the State Legislature regarding road improvement in Snow Canyon State Park. Members of the Joint Management Committee would like to petition the legislature to fund road improvements in Snow Canyon State Park because the road is becoming in disrepair. It is one of the few parks in the State that are making money. They have talked to Representative Ipsom. The Council needs to give consent for the letter to be signed. It is a special appropriation that will have to come via legislation.

- Tode Hafen said there have identified three different methods for the road improvement. They also want to widen the road and put in bike lanes. There has already been consent to do it but at the last meeting they thought it would be more effective if it showed endorsement from the City.

- Ken Sizemore noted that Lowry's name is misspelled. The "e" needs to be removed and it is V. Lowry Snow.

**Motion to Approve Letter of Support to the State Legislature regarding road improvements in Snow Canyon State Park with corrections noted.**

**Motion by Herb Basso, seconded by Jerry Amundsen.**

**Voting Aye: Jerry Amundsen, Tode Hafen, Herb Basso, Jarett Waite and Ken Sizemore**

**Voting Nay: None**

## Motion Carried.

### 5. Reports:

#### A. Mayor / Council Reports

##### Jerry Amundsen:

- Flood Control Authority met and approved emergency work for debris removal in waterways around the area, Santa Clara River being the one right now. This is in anticipation because of a possible flood due to the wet year it has been.
- Mayor Rosenberg said that they got permission on the Graf property today. He said to have Ty Hansen get ahold of him and he will show him where to take the cottonwood plantings. Also the Flood Control Authority will pay for the DWR to do work in the river. He said that this is good winter work for the Fire Crews. It is all hourly paid. It helps supplement that annual budget.
- Jerry Amundsen asked if everybody got their Blu Cans.
- Ed Dickie said they are now earning that 18 cents a can. He said information about Blu Can pick up will be in the next newsletter on the City's website.

##### Tode Hafen:

- The Princess Pageant is coming up. She asked the Mayor if he knew the date because he needs to be there. She said it is in March. She said that there is not enough manpower so they have asked for a representative to take the Princess Pageant over. She asked if the Council cares who she picks. She said she has someone in mind. This person will have to attend several things with the Pageant. She said she has more information on Snow Canyon State Park also.

##### Jarett Waite:

- He attended the Chamber Luncheon. He was embarrassed by the microphone. The speaker was cutting out the whole time. He said they need a wireless microphone.
- Ed Dickie said they just got new microphones.
- Council asked Corey to check on new microphones.
- He asked when the Council wants to hear from him about solar.
- Jack Taylor said they got their study so they know what the numbers are and they are putting together what they think is best and he thinks the residents will be happy about it. They are putting together a solar reliability charge. It's just a different way to collect the money. It's similar to what St. George City is doing. They will bring the numbers to the next work meeting and discuss it. He wants to get it done as quick as they can. He said they should have a work meeting with Council and then have an open meeting with the public.
- Jarett Waite feels they need to talk it over as a Council.
- Ed Dickie said that he suggests discussing it at the retreat. Is the Council okay with that?
- Mayor Rosenberg said he suggests doing it at the Work Meeting and then at the following City Council Meeting. He said to keep it on the Work Meeting.

##### Herb Basso:

- The Bee Ordinance is very streamlined and very good for our beekeepers as well as safety for the public.
- There have been a couple of complaints about shooting in the City. There is no ordinance.
- Ed Dickie said they talked about this in Council a while back and the understanding from Council is to leave it as it is because it falls under the State.
- The EDC has revised. Rex is leading the group. They are residents.

Ken Sizemore:

- The Veterans Memorial Group met last night. He said they are moving forward. There will be something in the newsletter establishing the price they have set for bricks that the public can buy and sponsorships. To be a major sponsor it is \$5,000. There is a \$75,000 budget to build it. He said they are going to walk through the site on Jan. 22 at 9 a.m. Brad Hays will be with them. They want to start staking out the site on the cemetery area to see if the plans that were developed to fit up there. Then they can move forward with some construction drawings. They want to get the funding in place by Memorial Day and have it built and unveiled by Memorial Day 2017.
- Herb Basso suggested putting a sign up now showing the future site of the memorial.
- Ken Sizemore said that all of the other committee meetings he has are all next week all on one day. He reminded the Council that they talked about having a conversation at the Budget Retreat about the information the Council heard at the open house and he hopes that is on the agenda. He asked if the Council wants Brian Tridle, the BLM Director to come to the next Work Meeting or should he hold off. He has said he is ready to come talk to Council whenever the Council is ready to invite him.
- Mayor Rosenberg said to extend an invitation to him and find out when he is available.
  
- Jarett Waite asked Council if they wanted him to bring a Face Book page to Council. Is that an action item? He likes what St. George has done.
  
- Ed Dickie talked to the Council about substitution of motion. He read from the City's book on substitute motions. He also mentioned that he and the Staff met with a company that does maps and they did a 3D raised on a ceramic tile. He said they have an opportunity to get one for the City Offices. They are about \$1,250-\$1,850. The map is very detailed with main roads, trails and City Hall. It is not in the budget but there is money to get it if the Council is interested.
- Mayor Rosenberg asked Ed to bring more information to the budget Retreat.

Mayor Rosenberg:

- Mike Eger filed a claim with the insurance company and it was denied.

**6. Executive Session: None.**

**7. Approval of Claims and Minutes:**

- Dec. 9, 2015 City Council Minutes
- Dec. 9, 2015 Executive Session Minutes
- Jan. 6, 2016 Special Meeting Minutes
- Claims through Jan. 13, 2016

**Motion to Approve the Regular City Council Meeting Minutes from Dec. 9, 2015, Executive Session Minutes from Dec. 9, 2015, Special Meeting Minutes from Jan. 6, 2016 and claims through Jan. 13, 2016.**

**Motion by Herb Basso, seconded by Ken Sizemore.**

**Voting Aye: Herb Basso, Ken Sizemore, Jerry Amundsen, Jarett Waite and Tode Hafen.**

**Voting nay: None**

**Motion Carried.**

**8. Calendar of Events**

- Jan. 18, 2016 Martin Luther King Day (Offices Closed)
- Jan. 27, 2016 City Council Meeting
- Feb. 3, 2016 City Council Work Meeting

**9. Adjournment:**

Motion to adjourn by Herb Basso.

Seconded by Tode Hafen with all members present voting aye.

Meeting Adjourned at 8:16 p.m.

\_\_\_\_\_  
Chris Shelley – City Recorder

Date Approved: \_\_\_\_\_