



COMMERCIAL ZONE SITE PLAN CHECKLIST

Project Name: _____

Project Address: _____

YES	NO	N/A
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I. SKETCH PLAN/CONCEPT PLAN

Y N N/A A. Sketch/Concept an review by staff and/or Planning Commission, although not required, is highly encouraged.

II. SITE PLAN GENERAL REQUIREMENTS (17.66.040)

Y N N/A A. Submittal of: 1) Site plan (eleven (11) 11” x 17” and two “Plat Size” (24” x 36”) copies). Must be a clear and legible graphic representation of the plan, existing conditions, and proposed improvements as outlined in the completeness review below

Y N N/A B. SITE PLAN REVIEW REQUIREMENTS (Chapter 17.66): The site plan shall be drawn to a reasonable scale by an engineer, land surveyor, architect, or a landscape architect, or a combination thereof.

1. Site Plan Approval (17.66.040 (E))

a. Site plan shall be drawn to a reasonable scale to show the following(17.66.040 (E) (1)):

- | | | | |
|---|---|-----|---|
| Y | N | N/A | 1. Building locations |
| Y | N | N/A | 2. Yard setbacks |
| Y | N | N/A | 3. Ingress & egress drives |
| Y | N | N/A | 4. Parking areas |
| Y | N | N/A | 5. Landscaped areas |
| Y | N | N/A | 6. Such other improvements as may be required relating to specific use proposed |

b. The site plan, or an additional plan drawn to the same scale shall show the following utility locations (17.66.040 (E) (2)):

- | | | | |
|---|---|-----|---|
| Y | N | N/A | 1. Water |
| Y | N | N/A | 2. Power |
| Y | N | N/A | 3. Telephone |
| Y | N | N/A | 4. Cable TV |
| Y | N | N/A | 5. Sewer |
| Y | N | N/A | 6. Fire Hydrants |
| Y | N | N/A | 7. Street Improvements |
| Y | N | N/A | 8. Such other improvements as may be required |